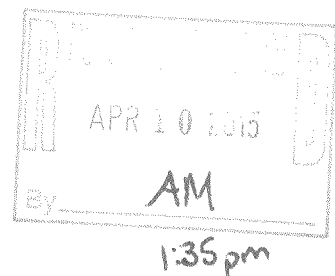


# Original Application

Laura deLoach-Hartle  
Monroe County Office of Management and Budget  
1100 Simonton Street, Second Floor, Room 2-213,  
Key West, FL 33040

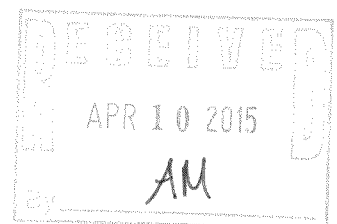


**MONROE COUNTY**  
**HUMAN SERVICES ADVISORY BOARD**  
**Application for Funding**  
**Fiscal Year 2016**  
**October 1, 2015 – September 30, 2016**

Agency Name	Wesley House Family Services, Inc.
Physical Address	1304 Truman Avenue
Mailing Address	1304 Truman Avenue
City, State, Zip	Key West, Florida 33040
Phone	305-809-5000
Fax	305-809-5010
Email	greg.wheeler@wesleyhouse.org
Who should we contact with questions about this application?	Greg Wheeler, Finance Director 305-809-5000, ext. 223

Amount received for prior fiscal year ending 09/30/14	\$157,000
Amount received for current fiscal year ending 09/30/15	\$157,000
<b>Amount requested</b> for upcoming fiscal year ending 09/30/16	\$170,958

For Fiscal Year <b>2016</b> how will the amount requested be utilized?	Funding from the HSAB will be used to continue supporting our Nurturing Parenting Program, which receives limited state funding but is an essential service to our community. Funding will also go to the Healthy Families program and will be used as match to pull down state funds. Likewise, a portion will be used to support our Full Case Management program, which includes foster care and adoptions.
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1:35 pm



## Wesley House Family Services

*Helping Our Community One Family at a Time in the Florida Keys*

1304 Truman Avenue Key West, FL 33040

[www.wesleyhouse.org](http://www.wesleyhouse.org)

Phone 305.809.5000

Fax 305.809.5010

April 4, 2015

Wesley House has continued to make significant changes and improvements in the past year. Building on the improvements started under our board chair, I was appointed the CEO in July of 2014. We were appropriately funded for our court ordered child welfare services and have balanced our budget in most service areas thanks in part to the funding we have received from this grant and others.

Wesley House has built a much stronger team, more knowledgeable board, has enhanced relationships with our foster parents and developed a much closer relationship with our key funders. We continue to be very proud to share the successful collaboration of several of our administrative functions with that of Aids Help including our Information Technology and Community Outreach, plus new agreements on housing case management services.

We have enjoyed a number of other successes this year. In the fall of 2014, we purchased and renovated a five bedroom home in Key West that is now a licensed foster home for six of our foster children who were previously placed in a temporary shelter. Our commitment to providing the highest quality of care to children who have been removed from their families due to child abuse and neglect has led our organization to being the top performer within our colleagues in Miami-Dade and Monroe in key metrics that measure child well-being.

We continue to experience a number of challenges due to the census of our population served being the highest it has been in almost 10 years. Homelessness is an on-going challenge for our client families and we continue to seek solutions such as a new transitional home we renovated which is now the home of one of our single parents who has recently been reunited with her 2 children.

Thank you for your ongoing support of Wesley House and the children and families we serve.

Beth A Barrett  
CEO

## CERTIFICATION

To the best of our knowledge and belief, the information contained in this application and attachments is true and correct. Monroe County is hereby authorized to verify all information contained herein, and we understand that any inaccuracies, omissions, or any other information found to be false may result in rejection of this application. This certifies that this request for funding is consistent with our organization's Articles of Incorporation and Bylaws and has been approved by a majority of the Board of Directors.

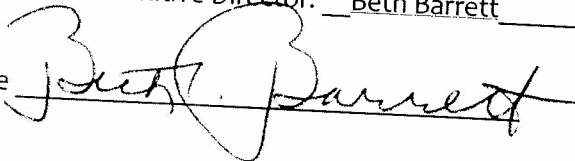
We affirm that the Agency will use Monroe County funds for the purposes as submitted in this Application for Funding. Any change will require written approval from the Monroe County Board of County Commissioners.

We understand that the agency must substantially meet the eligibility criteria to be considered for Monroe County funding and that any applicable attachments not included disqualify the agency's application.

We understand that all funding received through this opportunity must be spent for the benefit of Monroe County.

We further understand that meeting the Eligibility Criteria in no way ensures that the agency will be recommended for funding by the Human Services Advisory Board. These recommendations are determined by service needs of the community, availability of funds, etc. HSAB funding recommendations must be approved by the Monroe County Board of County Commissioners.

Typed Name of Executive Director: Beth Barrett

Signature 

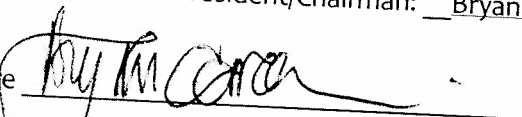
Title: Executive Director/ CEO

Date: 4/10/2015

Witness: 

Witness: 

Typed Name of Board President/Chairman: Bryan Green

Signature 

Title: Chair

Date: 4/10/2015

Witness: 

Witness: 

Detailed instructions for each question appear in the separate instruction document.

1. Insert your agency's board-approved mission statement below.

Wesley House Family Services promotes and enhances the safety, well-being and development of children by educating, supporting and meeting the needs of families.

2. List the services your agency provides.

Wesley House provides numerous services for children and families throughout Monroe County, currently supporting an average of approximately 350 children and families daily. Our accredited services are divided into three groups with several subcategories of programs within each.

These services include:

**Community Based Care**

- Full Case Management
- Foster Care Services
- Adoptive Services
- Supervised Visitation
- Transportation Services
- Independent Living Transition Services

**Strengthening Families**

- Intensive Family Preservation Services
- Enhanced In-Home Services
- Intensive Family Reunification Services
- Nurturing Parenting Program
- Healthy Families Monroe

**Inez Martin Child Development Center**

- Childcare Center with average of 80-90 children
- Offers free breakfast, lunch and afternoon Snack program daily
- Offers weekly back pack program

These descriptive program titles involve a foundation of activities, talented staff, and renowned accomplishments that make Wesley House a leading human service organization in Monroe County today. Wesley House adheres to best practices in serving our clients and always performs very highly when we are monitored as demonstrated by our national accreditation from the Council on Accreditation (COA) and reputation for taking leadership positions.

Service provided statements regarding clients served are for the fiscal year July 1, 2013 through June 30, 2014.

## **COMMUNITY BASED CARE**

In an effort to provide local communities ownership of service delivery and design, the State of Florida developed the Community Based Care Initiative which mandated that all protective services and related services be managed by local community partners. The goal of this initiative was to give local communities more input into the management of children and families in the dependency care system, while increasing accountability, resource development and performance.

Selected by Our Kids of Miami-Dade/Monroe, Inc., the South Florida lead agency for Community Based Care (CBC), for Dade and Monroe Counties, Wesley House became the CBC service provider for Monroe County in

May 2005 and began providing case management and other services to children and their families who have been or possibly could be abused, neglected or abandoned through an array of services and programs.

**Full Case Management Programs:** Full Case Management services are provided to families anytime the Florida Department of Children and Families (DCF) investigates and verifies a report of abuse, neglect or abandonment of a child. Working with DCF investigators and by using Structured Decision Making tools a case plan is developed with the primary goal to keep the child or children safe. Wesley House's role in such situations is to work closely with each family to develop a personalized plan that identifies, addresses, corrects and prevents repetition of any circumstances which put children at risk. Our intention is to strengthen and preserve the family while focusing on our primary goal of protecting at-risk children.

To accomplish this, Wesley House provides families with a dedicated Full Case Manager to safeguard the welfare of each child and coordinate all the services needed to implement their specific personalized case plan, combined with a team approach which brings everyone involved in helping the family together to collaborate on decisions in the family preservation process.

Wesley House Full Case Management has been serving an average of about 200 children at any one time, up considerably from a year ago. We have worked closely with our funder, Our Kids of Miami-Dade and Monroe, to develop a program model to best serve our children and families, which has resulted in an increase in our number of direct "front line" staff.

Included with the Full Case Management System of Care is an array of services:

**Foster Care Services:** Wesley House works closely with foster parents for Monroe County children who can no longer safely remain in their own homes and do not have relatives or non-relatives able to care for them.

Maintaining quality foster homes in our community has been and continues to be an on-going challenge for our community. Foster parents are a unique group of people who open their hearts and their homes to care for children.

**Adoptive Services:** Wesley House is responsible for finding qualified adoptive parents to create nurturing homes for children who are in protective care and cannot be reunited with their parents or placed with relatives.

Wesley House supports and educates prospective adoptive parents and provides post-adoptive services to ease the transition of new families. These services include:

- Free Public adoptions, including legal fees.
- Continued support and guidance of a dedicated adoptions case manager as new families are established.
- Links to resources for publicly-adopted children, which may include monthly subsidies, tuition exemptions at state colleges and/or other educational institutions, continued Medicaid eligibility and tax credits.

**Supervised Visitation:** Wesley House has several rooms at its various locations to conduct court ordered visitations. These are often for parents in high conflict or high risk situations, access to their children in a safe and supervised neutral environment.

**Transportation Services:** Wesley House has an internal transportation service to assist clients within the Community Based Care or Dependency Care System. The agency has three vehicles in addition to staff available, using their own vehicles to assist with getting children to visitations, medical appointments, or to help foster parents when needed. Transportation includes the entire county and transportation services into South Florida.

**Independent Living Transition Services:** Wesley House provides services critical to young people who are exiting foster care, by helping them to transition to self-sufficiency faster. These young people do not have the support of a traditional family, which is why these services are important. Wesley House provides age-appropriate Independent Living Skills courses to adolescents in two stages - One for ages 13 to 15, and a second for ages 16 up to 18 to help them graduate successfully to independence.

## **STRENGTHENING FAMILIES PROGRAMS**

Wesley House works to support and strengthen at-risk families by offering a variety of services to assure safety, improve function and ultimately preserve families.

While many of these services are required for families whose situations have deteriorated to the point of entering the legal system, Wesley House offers these in-home therapeutic services to all families in Monroe County on a voluntary basis, at no cost to encourage safe and stable families, and prevent the need for legal intervention.

In the fall of 2014, working with Our Kids of Miami-Dade/Monroe, Inc., the South Florida lead agency for Community Based Care, Wesley House redesigned its prevention and intervention services based on changes in the overall Dependency Care System. The redesign of the system of care is to provide family-centered, solution-oriented programs with skill-based case managers and community resources to improve family function and stability.

The program incorporates short-term, intensive crisis intervention services using the family's existing strengths, support systems and empowerment by identifying and addressing future problems and emphasizing building on natural and community support systems.

Cases are referred to Wesley House by the Our Kids Intake Department that identifies cases appropriate for IFPS services, using the Structured Decision Making Tool (SDM). Services are provided 24/7 for up to nine weeks. Staff completes a brief face-to-face needs assessment of the family within two hours or 24 hours of the referral, based on initial safety assessment by Department of Children and Families (DCF). A complete Safety and Risk Assessment is made no later than the third visit. Staff has in-person contact with families, all children who were allegedly victimized, and parents/primary caretakers living in the homes. This contact is made up to five times a week but not less than three times per week.

These are secondary prevention services to avert family disruption and unnecessary removal of children from their homes. The program is intended to enable families to stay together and keep children living within the home and community.

Families are assisted by counselors whose responsibilities include, but are not limited to:

- Conducting initial and on-going safety, risk and needs assessments;
- Creating and helping with executing safety plans (if needed);
- Providing intensive in-home counseling;
- Providing linkage to community services; and
- Problem-solving with extended family network, friends and neighborhood supports.

**Enhanced In-Home Services:** In-home services are available to families within the dependency care system that need intensive case management services to strengthen the family relationships and meet case plan goals such as initiation of skill building within the family, the promotion of protective factors and the mitigation of safety and risk factors.

**Intensive Family Reunification Services:** Reunification services are available to children and biological parents who are reuniting. When a child is removed from the biological parents for any length of time, there are often many issues that arise in bringing the child back into the family environment. Strengthening Family staff is available to the family approximately two weeks before the reunification to assure that safety issues regarding the child have been put into place. The staff works with the family through the reunification and then stays with the family for a short period of time assisting with case plan goals, skill building within the family, and making sure the child is safe and risk factors have mitigated.

**Nurturing Parenting Program:** The philosophy of the Nurturing Parenting emphasizes the importance of raising children in a warm, trusting and caring household. It is founded on the belief that children who are cared for develop the capacity to trust, care and respect themselves, other people, other living creatures as well as the environment.

The Nurturing Parenting Program provided by Wesley House offers positive relationship training for the families of Monroe County. This program is open to all members of our community - from families voluntarily engaging in services to those court ordered by the Monroe County Dependency Care system.

The goal of the Nurturing Parenting Program is to prevent and intervene in instances of neglect or abuse, and to build on the family's existing strengths in order to develop nurturing, supportive relationships between family members. Some areas of focus include individual growth and self-care, child development and behavior management. Because of the emphasis is on self-growth and relationship building, the success and value of this program extends beyond the families assisted and positively impacts that family's relationship with others in the community.

Wesley House developed the Nurturing Parenting Program based on community input and requests for continuance of the program. The program is based on the success of the Dependency Parenting Program provided a couple of years ago, and Wesley House expanded the services to a broader population beyond families in the Dependency Care System. The program today receives very little state funding and is supported through other grants, community support and a sliding fee structure for families in excess of the federal poverty level.

**Healthy Families - Monroe:** Healthy Families is a voluntary, in-home support program for expectant and new parents that promotes child health and development, encourages stable and nurturing homes and positive parent-child relationships, and helps ensure that the medical and social needs of families and their children are met. Services begin with helping parents prepare for a birth. After the birth of a baby, services can continue for up to five years. The intensity and duration of service is based upon the family's needs. The ultimate goal of the Healthy Families-Monroe Program is to prevent child abuse and neglect before it starts by identifying families with risk factors and supporting them throughout the first years of the baby's life.

Trained family support workers offer families weekly, in-home visits during flexible hours to help parents manage the stress of new parenthood, share parenting skills and support parents in achieving personal and family goals for the good of the family. Families enrolled in the program have set goals such as attaining a GED, learning English, expanding employment opportunities through education, keeping the baby up-to-date on immunizations and obtaining a driver's license.

Family support workers are trained to help with: maximizing baby growth and development; providing fun learning activities for parents and babies; well-baby care and immunization schedules; linking families to supportive community resources; and promoting and encouraging education for parents and children. The program is proven to promote healthier families and prevent child abuse and neglect in at-risk families achieving a **success rate of 98% of the children served**. The Healthy Families-Monroe Program assisted 63 families during the past fiscal year and currently has 43 families receiving services.

## **INEZ MARTIN CHILD DEVELOPMENT CENTER**

Wesley House operates the Inez Martin Child Development Center (Inez Martin) at the corner of Varela and Virginia Streets in Key West. The center serves on average 80-90 children per day primarily ages two to five and some afterschool children from a variety of backgrounds.

Inez Martin provides age-appropriate activities using the Creative Curriculum Approach in a safe and nurturing environment which helps children gain independence and self-control, be assertive in socially acceptable ways, develop concrete thinking and language skills and learn to think in terms of numbers, classes and relationships by "doing" in an interactive environment. This approach encourages early childhood learning through the use of computers, arts and crafts, field trips and outdoor activities for a diverse learning experience. Inez Martin is a contracted State of Florida Voluntary Pre-Kindergarten provider offering four-year-olds preparation support for kindergarten, free of charge. Inez Martin is wheelchair accessible, allowing access for children with special needs. English and Spanish are spoken fluently.

Inez Martin Child Development Center Program has achieved "Gold Seal" accreditation through the Florida Department of Children and Families, international accreditation through the Council on Accreditation (COA) and is certified as an "Eco-Healthy Child Care" site. These recognitions attest to the program's commitment to quality above and beyond state licensing requirements.

Wesley House knows that nutrition affects a child's cognitive, social and emotional development. Children who do not get the nutritious food their bodies need are more likely to have problems learning, growing, and interacting with their teachers and peers. Hungry children have enormous problems in school. Signs of chronic hunger can be short attention spans; inability to concentrate; excessive absences; hyperactive, aggressive, irritable, anxious, withdrawn, distressed, or passive/aggressive behaviors; difficulty in forming friendships and getting along with others; and/or sickness, such as sore throat, the common cold, stomach ache, ear infection, and fatigue. To address these issues Inez Martin offers free breakfast, lunch and afternoon snacks daily - All enrolled children receive a free nutritional meal program offering breakfast, lunch and afternoon snack through a Department of Health (DOH) Program. Inez Martin is one of only two programs currently offering this program within Monroe County.

**Back Pack Program :** The program kicked off in January 2012 serving all eligible, enrolled children and their siblings (two to eleven years of age). This program was established through the efforts of collaborative support from Grace Jones Community Center in Marathon. Families have been grateful for the support that this program is able to provide. The night of the first backpack distribution, one parent cried when she was handed the backpack because she had just lost her job and was not sure how her child was going to eat over the weekend.

The childhood feeding program entitled "Back Packs for Kids" is presently serving an average of 85-90 profoundly needy children in the Key West area. Each Friday and before holidays, the Back Packs for Kids Program provides our poorest children with 6-8 pounds of nutritious, child-friendly foods to tie them over between the free meals they receive weekdays at school or in day-care. Siblings of students enrolled at Inez Martin will also receive a backpack.

There is an absolute cause-and-effect between the food provided by Wesley House and the nutritional and emotional health of the children who are fortunate enough to receive it. We sincerely believe that every child who is enrolled in our Back Packs for Kids Program no longer faces chronic hunger. The amount of food we provide each Friday, coupled with free school meals, and hopefully matched by some food at home, means it is not so long between meals for these children.

### 3. What specific services will be funded by this request?

Over the years, Wesley House Family Services has consistently allocated Human Services Advisory Board funding to the most critical needs within our community. For this upcoming year, there are a number of critical programs that are needed to provide support for our vulnerable children and their families.

**Community Based Care – Full Case Management:** Through the CBC contract with Our Kids of Miami-Dade/Monroe, Inc., Wesley House provides Full Case Management throughout Monroe County for families involved in the child welfare system or dependency cases, providing foster care and related services, family preservation, family support services, family reunification and adoption promotion services. The average daily census in our Full Case Management program has dramatically increased from 140 to 220 cases. We are requesting the HSAB fund two of our full-time Full Case Management positions of approximately \$40,000 each. We are working hard to try to reduce caseloads for our staff, even as the census is rising, to better allow them to monitor the families and children. There have been some very unfortunate cases that have happened in Miami-Dade and we want to make sure that the children in Monroe County are well protected by not having over-burdened staff.

**Nurturing Parenting Program:** Wesley House offers a validated, family-centered parenting program designed to build nurturing skills as alternatives to abusive parenting and child-rearing attitudes and practices. Previously, the agency had a Dependency Parenting Program funded through state grants that had proven to be very successful in helping

dependency parents improve their parenting skills and hold on to their children. The state grant funding is no longer available for the program, however, these services continue to be court ordered and there is no other agency in Monroe County providing this. Wesley House feels this type of program is essential for families in our community. Beginning 2010, the agency was able to open the classes to non-dependency parents in the community. HSAB funds would be used to support this program, and we ask that you continue this through your funding of the Nurturing Parenting Trainer/Coordinator at a cost of \$41,000. Other local funding will help provide for the other costs of this essential program.

**Healthy Families – Monroe:** The Healthy Families – Monroe Program is requesting funding to assist with staffing costs to provide in-home child abuse prevention services. This represents employee benefits for the Healthy Families staff, not including payroll taxes and support of Family Assessment Worker recruiting and qualifying families into the program. These funds will be used to match funds received from Healthy Families – Florida under a grant from the Ounce of Prevention. The annual Healthy Families grant has a local match requirement of 25%. A grant of \$49,958 from the County will help draw down approximately \$199,832.

4. Funding category:

If you have been previously funded by HSAB, do you request to have the HSAB consider changing your funding category? Please circle yes or no: Yes ☐ No ☒

If you answered yes, please circle the new category for which you would like to be considered:  
 Medical      Core Services      Quality of Life

If you have not been previously funded, please circle the funding category that you believe best matches your services: Medical      Core Services      Quality of Life

5. Will County HSAB funds be used as match for a grant? Please circle yes or no: Yes ☒ No ☐  
 If you answered "no", please see Question #7.

6. If you answered "yes" to Question #5, please specify the following for each grant:

Healthy Families

- a. The Healthy Families-Monroe Program, contracted with the Healthy Families-Florida "Ounce of Prevention," provides services for expectant families and families with children up to five years of age to promote positive parent-child relationships and prevent child abuse.
- b. Wesley House is negotiating with Ounce of Prevention to expand the program and are expecting to bring in \$307,500 of funding to Monroe County.
- c. The grant requires \$76,875 in local match funding (4 to 1 match requirement). The \$49,958 requested from HSAB is needed to meet a partial match contract requirement of 25%. The requested funds will draw down \$199,832 for this program.
- d. Contract is for the period of July 1, 2015 through June 30, 2016 WHFS has held the contract to provide these services for over 12 years.

7. If your organization was funded with HSAB funds last year, please briefly and specifically explain:

- a. How the funds were spent  
The HSAB funds were used to provide direct services in full case management, Nurturing Parenting Program and Healthy Families.
- b. How were they used to leverage additional funding  
Local funding of 25% is required on the Healthy Families program. Additionally, the state is able to draw down federal funding through the Providing Safe and Stable Families (PSSF) program with a 25% match from state and local sources.

8. Do you plan to allocate any part of this HSAB grant, if awarded, as a sub-grant to another organization? If you answered "yes", please list the recipient(s), the purpose(s), and amount(s). Please make sure these are included on Attachment D, under "Grants to Other Organizations."

No HSAB funding for Wesley House is allocated or used as a sub-grant to another organization.

9. Does your organization allocate sub-grants to other organizations using other (non-County) sources of funding? If you answered "yes", please list the recipient(s), the purpose(s), and amount(s). Please make sure these are included on Attachment E, under "Grants to Other Organizations."

WHFS does not sub-grant to other organizations.

10. Will you or have you applied for other sources of County funding? If you answered "yes", please list source(s) and amount(s). Also, be sure to reflect this information on Attachment F.

Wesley House requested \$10,000 from the Monroe County Sheriff's Asset Forfeiture Grant program for dental care needs of children in the dependency system.

11. What needs or problems in this community does your agency address?

#### **WHFS Community Based Care:**

WHFS Full Case Management provides coordination of case management and other related services for families in the dependency care system. The coordination of services includes services provided through Wesley House and services available to the family from other community agencies and resources. Services are to children and families under court order and on a voluntary basis with the goal for each child to be in a stable and safe home as quickly as possible. All services are provided to enhance and assure child safety and achieve permanency for the child. Over the past fiscal year, primary reasons for services were violence related, domestic abuse, threatening a child or were related to substance abuse or exposure. Within most of the violence related cases, the secondary reason for services is substance abuse and the same is true that frequently primary substance abuse cases have violence as a secondary reason for services. Other reasons include courtesy supervision cases where the child was transferred into the Florida Keys from another county because the child's extended family resides here and various miscellaneous situations such as inability to cope, inadequate supervision of children, incarcerated parent, medical neglect or voluntary request for services.

While families are involved in the WHFS Community Based Care services, WHFS offers

supervised visitations allowing biological parents to visit with their removed children in a safe environment until parents demonstrate that their children are safe within their care.

WHFS Strengthening Families services provide in-home, short-term, family preservation services on a voluntary basis to families whose children are, or could be, at risk of removal due to abuse, neglect, or abandonment. These community-based services are designed to promote the safety and security of children and families who have been reported for child abuse. These services are secondary and tertiary prevention services to prevent family disruption and unnecessary removal of children from their homes. The program is intended to enable families to stay together and keep children living within the home and community. Research has proven that when a child can safely reside in their biological home and not be removed there are better chances of keeping the family unit intact. Additional responsibilities include enhanced in-home services, reunification services, a court-approved evidenced-based nurturing parenting program and supportive services to foster, adoptive and kin-ship caregivers.

WHFS supports Foster and Adoptive families so that children in the community stay in their neighborhoods, in their school and with friends. WHFS also works with adoptive families and coordinates public adoptions in Monroe County.

#### **WHFS Healthy Families-Monroe:**

WHFS Healthy Families-Monroe provides voluntary, in-home child abuse and neglect prevention services for at-risk expectant and new parents that address the critical need for early intervention and prevention. 98% of the children serviced are free from abuse and neglect.

#### **WHFS Nurturing Parenting Program:**

Wesley House offers a validated, family-centered parenting program designed to build nurturing skills as alternatives to abusive parenting and child rearing attitudes and practices. Previously the agency had a Dependency Parenting Program funded through state grants that had proven to be very successful in helping dependency parents improve their parenting skills and hold on to their children. Beginning during 2010 the agency has been able to open the classes called Nurturing Parents Program to non-dependency parents in the community. The state grant funding is no longer available for the program but Wesley House feels that this type of program is essential for families in our community.

12. What statistical data support the needs listed in Question #11?  
(If applying for \$5,000 or less, a response is not required.)

#### **Community Based Care**

Full Case Management has an average of over 200 children in care throughout Monroe County under protective supervision. On average, 54% of the children are in out-of-home, foster care/shelter placements and/or placements with kin-ship and non-relative caregivers; 32% are in-home, court ordered supervision; and 14% represent young adults formerly in foster care (18 to 23 years of age). The staff develops court reports that document a family's progress towards case plan goals and maintains information regarding all aspects of the family's progress in a statewide data base.

WHFS Foster and Adoptive Services: There are fourteen licensed foster homes which have the capacity for twenty-nine children throughout Monroe county. There have been nine adoptions since June 2014.

WHFS Strengthening Families programs are child abuse prevention programs aimed at preventing the removal of children from the home and providing in-home wrap-around services to the children and families in the dependency care system.

### **Healthy Families-Monroe**

WHFS Healthy Families-Monroe (HFM) program is currently serving 43 families. Eligibility for services includes issues such as being raised by alcoholic or substance abusing parents, childhood witness to domestic violence, limited knowledge of discipline options, late prenatal care and maternal depression. 98% of the children serviced by the program have been free from abuse and neglect.

### **Nurturing Parenting Program**

Parenting programs assist in building nurturing skills as alternatives to abusive parenting and child rearing attitudes and practices. As demonstrated above in the description of reason for Healthy Families, prevention prior helps address items such as family violence threatens child, hazardous conditions, inadequate supervision of child/children, and physical abuse / injury and helps keep children from even having to enter the dependency system.

13. What are the causes (not the symptoms) of these problems?  
(If applying for \$5,000 or less, a response is not required.)

Child abuse and neglect is a major financial, social and health problem throughout the United States caused by a multitude of financial, social and health factors. Research shows that the added stress low-income families face during economically depressed times causes child abuse and neglect to increase.

WHFS Full Case Management and Strengthening Families programs: Domestic violence, alcohol and substance/drug abuse and and/or combinations thereof are factors in majority of the cases presented to Full Case Managers and Strengthening Families Counselors over the year. Other causes include: lack of parenting skills, cultural differences, job loss, financial difficulties, poverty, and mental health.

WHFS Healthy Families-Monroe: As one of the only true prevention service in the community that supports healthy child development and family stability, the Healthy Families program client base are families that are typically suffering from a multitude of financial, social and health factors. The added stress low-income families face during economically depressed time causes child abuse or neglect to increase within the family unit.

Nurturing Parenting Program: Major issues identified of clients entering the program are low self-awareness, low self-esteem or do not possess proper parenting skills taught by their parents. Parents do not know, or never learned, effective family communications as alternatives to yelling and hitting.

14. Describe your target population as specifically as possible.

- Children who are at risk for child abuse and neglect
- Department of Children and Families referrals as identified by Child Protection Investigators
- Court referrals related to parenting issues
- Families / Children referred through Our Kids Miami-Dade/Monroe
- Foster and Adoptive Parents
- Families receiving WHFS Dependency Care Services
- Women who are pregnant or with infants with factors that put them at risk for child abuse and neglect.
- Families within our community who need to improve their parenting skills

15. How are clients referred to your agency?

Wesley House Community Based Care programs (Full Case Management and Strengthening Families programs) are referred from the Department of Children and Families from child abuse investigations and are processed through the Our Kids of Miami-Dade/Monroe Intake system. Other clients can be voluntary or self-referral and/or families may be recommended by Department of Children and Families investigators who recommend families to seek assistance from WHFS. Wesley House, clients can be referred by the court, local law enforcement agencies, Department of Juvenile Justice, the Monroe County Department of Health, etc.

Healthy Families clients primarily are referred by Healthy Start Coalition, The Health Department, and physicians in the community, self-referrals and referrals from all other community agencies.

Nurturing Parenting Program services are usually court ordered through the child dependency system. Most of the cases are referred through the courts and others are on a voluntary basis.

Foster and adoptive parents are recruited through several out-reach activities within the community, in conjunction with Our Kids.

Families needing to improve parenting skills are referred through internal WHFS programs as well as from community partners recognizing parents need to improve parenting skills.

Wesley House maintains a very good reputation within the community and clients hear about Wesley House by word of mouth, advertisements, events and promotional media as well. WHFS tries to work closely with community partners to assist with clients as needed and appropriate.

16. What steps are taken to be sure that prospective clients are eligible and that the neediest clients are given priority?

Community Based Care: Clients utilizing WHFS Full Case Management are accepted based on contractual requirements per the contract with Our Kids Miami-Dade/Monroe and their contract(s) with the Department of Children and Families. Clients are assessed through a Structured Decision Making (SDM) tool and all clients are priority based on the SDM tool.

Healthy Families Monroe: Families are eligible for this voluntary program if the family meets the criteria of the assessment and request the services. All clients are given to a Family Support Worker immediately. Healthy Families by contract does not allow for a wait list for services.

Nurturing Parenting Program: Is usually court ordered but is available to the entire community. Families referred through WHFS Dependency Care and court system are given first priority.

17. Describe any networking arrangements that are in place with other agencies.

- Wesley House and AIDS Help have combined several administrative “back office” operations, including Information Technology, community outreach and fundraising. While it has resulted in cost savings, it has also helped create a better support infrastructure to benefit both agencies. In the case of Information Technology, we have been able to use more sophisticated software and phone systems which have helped staff become more efficient.
- In 2015, these collaborations extended to our programs. Housing needs are an important part of keeping families together or reuniting them. Navigating the various Federal, State and local housing programs is something that AH of Monroe County has much more experience in. Instead of hiring someone in this function, Wesley House contracts with AH of Monroe County to provide services.
- Our Kids of Miami-Dade/Monroe, Inc. (Community Based Care funder and contractual partner in providing services to families through child welfare programs)
- The Florida Department of Children and Families
- Guardian Ad-Litem (including VOICES)
- Florida Keys Children's Shelter (sub-contracted with WHFS to provide shelter beds)
- Ounce of Prevention - Healthy Families Florida (Funding for Healthy Families Monroe)
- Monroe County Community Based Care Alliance
- Guidance Care Center (MOU)
- Star of the Sea
- Healthy Start Coalition (A resource for WHFS clients providing services related to women who are pregnant, infants and toddlers)
- Area Health Education Center (AHEC) (contracted with the Early Learning Coalition to provide health screenings for WHFS children at WHFS Inez Martin Child Development Center)
- United Methodist Churches
- United Way of Monroe County
- Monroe County Homeless Services Continuum of Care
- Boys and Girls Club
- Monroe County Sheriff's Department
- Monroe County School System
- Key West City Police Department
- Florida Department of Juvenile Justice
- Samuels House (Mothers with Children)
- Domestic Abuse Shelter (MOU)
- City of Key West Department of Transportation (MOU for bus passes)
- Holiday Helpers Program: Partners - Monroe County Sheriff's Office and City of Key West Police Department.
- Foster Parent Association of the Florida Keys

18. List all sites and hours of operation. Please note which of these sites will be using HSAB funding.

Community Based Care - Full Case Management and Strengthening Families services are available 24 hours a day, 7 days a week coordinated through a County-wide "On Call" system. The office hours at the different sites are:

- 1304 Truman Avenue, Key West, Florida 33040. Hours of operation 9:00 AM to 5:00 PM.
- 2796 Overseas Highway, Suite 202, Marathon, Florida 33050. Hours of operation 9:00 AM to 5:00 PM.
- 99451 Overseas Highway, Suite 200, Key Largo, FL 33037 (previously 175 Wrenn Street, Tavernier, Florida)

33037). Hours of operation 9:00 AM to 5:00 PM.

- Inez Martin Child Development Center, 1100 Varela Street, Key West, Florida 33040. Hours of operation 7:30 AM to 5:30 PM. (Does not receive HSAB funding.)

19. What financial challenges do you expect in the next two years, and how do you plan to respond to them?  
(If applying for \$5,000 or less, a response is not required.)

- Our reimbursement structure with Our Kids is currently under negotiation. We are currently paid on a fee-for-service model, but the funder would like to change all of their agencies to a fixed price contract which is how they receive funding from the state. It is uncertain what that will look like.
- Shortage of available licensed foster homes continues to be a financial challenge for the agency. WHFS continues to search for additional funding to support more marketing, recruitment, retention and training of potential foster parents. To start addressing this, Wesley House Board approved selling a condo that was donated many years ago, and used the proceeds to help purchase a home near the High School in Key West. Foster parents live there and care for up to six children at any given time.
- Continuing to find funding for and creative ways of keeping adequate, well-trained staff and reducing staff turnover continues to be a problem for all Monroe County employers, particularly not-for-profits. This is a constant challenge for recruitment due to the high cost of living and the lack of affordable housing throughout the Florida Keys. When un-employment begins to decrease in the rest of the state and the country, there will be staff looking to relocate due to lower costs of living. Wesley House has been addressing this through good employee benefit and career development programs.
- The cost of health insurance continues to rise by double-digits each year. We constantly look for ways to keep these costs down, but most of these are out of our control. Last year, we instituted an employee wellness program to, hopefully, keep staff healthy and reduce usage.
- Fundraising seems to be more difficult each year. There are so many non-profits competing for dollars and it seems that there's a bit of "donor fatigue."

20. What organizational challenges do you expect in the next two years, and how do you plan to respond to them?  
(If applying for \$5,000 or less, a response is not required.)

- The biggest challenge last year was the recruitment of a CEO after Doug Blomberg retired. The main criteria was to find somebody with proven experience in the child dependency system. There were several candidates and the Board unanimously chose Beth Barrett, who had an extensive background and was already very familiar with Wesley House. It is acknowledged that Ms. Barrett's salary is quite high for Monroe County, however, it should be noted that her pay is typical of what other CEOs statewide earn in her field. She also agreed to a salary significantly lower than each of the other final candidates. The community is fortunate to have her and she has already proven her worth by leading Monroe County to the highest scores amongst all the Full Case Management Agencies in South Florida.
- Recruiting and retaining foster homes in the Florida Keys continues to be a challenge. WHFS continues to work, in conjunction with its CBC lead agency, Our Kids of Miami- Dade/Monroe, on new ideas for recruitment promotion of foster homes in the community such as the Quality Parenting Initiative meetings to develop a brand stating the qualities, behaviors and characteristics of a good foster parent.

- Shortage of available licensed foster homes is an operational challenge for the agency. Without available foster homes, children may have to be transferred to homes in Miami- Dade County. This will result in fewer and shorter visitations for biological parents because of transportation problems relating to distance and cost of travel.
- Continuing to maintain well-qualified, trained staff at all levels of the organization with salary and benefit programs that allow recruitment, retention and support of staff so they can afford to continue to live in the Florida Keys and meet the needs of our clients. As an agency, we have instituted and continue to institute and review many improvements to our work environment to retain staff. The WHFS Board of Directors is also aware and continues to question other expenditures of the agency so dollars can be allocated to salary and benefits.
- Community based general support and philanthropic organizational support with funding and volunteerism is anticipated to continue to be a challenge with the diminished local and national economies. Although the Keys community is very generous with both dollars and time, personal financial situations sometimes require many to reduce their donations of both. WHFS will continue holding out-reach "friend-raising" events throughout Monroe County to educate the community on the multi-faced responsibilities of WHFS and the need for their support.
- Lack of linkage services for our families in all areas of need is a major concern. WHFS is committed to identifying ways to provide all children with the services they need.

21. How are clients represented in the operation of your agency?

Clients are well represented in Wesley House Family Services.

WHFS's By-laws require that one-third of our Board of Directors represents the community served. Those members have the opportunity to participate in the process of charting the direction of the agency and overseeing its operations. Two members of our foster care community are currently on our Associate Board.

WHFS continually solicits feedback from all of the individuals and families we work with. Our funders also conduct surveys to measure our services and the results are shared and incorporated into our ongoing improvement of processes.

Wesley House Family Services is accredited by the Council on Accreditation (COA). COA is an international, independent, not-for-profit, child and family service and behavioral healthcare accreditation organization that sets standards for quality service. Wesley House went through its review visit May 2011 by a team of experienced professionals assessing whether Wesley House meets these standards. Based on the review and other supportive documentation, Wesley House Family Services was awarded its Re-Accreditation Status through July 2015 and is currently going through the re-accreditation process.

22. Is your agency monitored by an outside entity? If so, by whom and how often?  
(If applying for \$5,000 or less, a response is not required.)

Wesley House Family Services is accredited by the Council on Accreditation (COA). By being an

accredited organization Wesley House demonstrates an enduring commitment to quality and adheres to the "Best Practice" concept of developing and implementing the most efficient and effective way of delivering our services.

The agency has a Director of Quality Assurance that works without side monitors to assure metrics are met and proper improvements are implemented immediately.

Monitoring by outside entities:

- WHFS Community Based Care Full Case Management and Strengthening Families programs are monitored annually by Our Kids of Miami-Dade/Monroe.
- Our Kids of Miami-Dade/Monroe uses a quarterly score card to monitor outcomes to established performance measures or goals.
- The Florida State Department of Children and Families has created measurement for the delivery of the state Child Welfare System upon each lead Community Based Care agency such as Our Kids Miami-Dade/Monroe. These measurements are being broken down by County and will be shared with local CBC Alliance.
- Department of Children and Families Licensing annually monitors the agency for the Child Placement License.
- Healthy Families-Monroe is monitored annually by Ounce of Prevention - Healthy Families Florida and is accredited by Healthy Families America, which champions the program's commitment to standards even more stringent and complex than the Council on Accreditation.
- The Department of Children and Families Licensing monitors the Inez Martin Child Development Center annually for its child care license.
- The Department of Health monitors the Food Program at Inez Martin Child Development Center.

23. 4,100 hours of program service were contributed by 430 volunteers in the last year.

24. Will any services funded by the County be performed under subcontract by another agency? If so, what services, and who will perform them?

No

25. What measurable outcomes do you plan to accomplish in the next funding year?

**WHFS Community Based Care:**

- 100% of children in care will be provided a safe environment.
- Less than 1% of children in out-of-home care will experience maltreatment during services.
- Education will continue for 100% of school age children.
- 100% of children in care will be seen every 30 days.
- 95% of children in care will not be abused, neglected or experience maltreatment during services.
- Home Studies will include no material defects or errors.
- 85% of children in care age 3 to 18 will receive preventative dental care.
- 100% of children leaving the program will be given linkages to the community.
- There will be timely reporting of all critical incidents (within 24 hours).
- Children receive preventive medical and immunizations.

**WHFS Strengthening Families Programs: Intensive Family Preservation Services:**

- Ensure the safety and well-being of children.
- Provide in-home services 24/7 that strengthen families and help prevent the removal of children from their homes.
- Enable families to resolve minor to moderate challenges and needs that contribute to the risk of child abuse and neglect.
- Equip families to effectively utilize their own strengths and community resources to ensure the safety of their children.
- Create and strengthen successful working relationships with local community providers.
- Increase child maltreatment prevention awareness through participation in workgroups and/or meetings with community stakeholders.

**Nurturing Parenting Program:**

Ensure parents enrolled in the program build nurturing skills as alternatives to abusive parenting. Parents learn proper child rearing attitudes and practices.

**WHFS Healthy Families-Monroe:**

- 95% of children who participated will be free from abuse and neglect while still enrolled;
- 98% of children and families who complete the program will have no findings of abuse and neglect within 12 months of completing the program;
- 98% of participants and target children will be connected to a medical provider; and
- 98% of participants will have no subsequent pregnancy in two years after birth of the target child.

26. How will you measure these outcomes? (If applying for \$5,000 or less, a response is not required.)

WHFS Community Based Care: The Community Based Care Director, Full Case Manager Supervisors and Quality Assurance Coordinator perform on-going monitoring of client files, quarterly case reviews, tracking and analysis of critical incident reports as required by contract compliance with Our Kids of Miami-Dade/Monroe and measured through the Our Kids Matrix included in Attachment Q.

WHFS Strengthening Families(SF): The Director Clinical Services, SF Manager and QA Director perform on-going monitoring of client files, quarterly case reviews, tracking and analysis of critical incident reports as required by contract compliance with Our Kids of Miami-Dade/Monroe. Post tests are scored by an independent evaluator.

Nurturing Parenting Program: Post surveys will be compared with intake documentation by Quality Assurance Coordinator.

WHFS Healthy Families-Monroe: Healthy Families-Florida utilizes an independent evaluator to determine statistical measurements of the services provided to children and families.

27. Provide information about units of service below.  
(If applying for \$5,000 or less, a response is not required.)

Service	Unit (hour, session, day, etc.)	Cost per unit (current year)
Full Case Management	Services are available 24/7 to	\$23,313

	children & families within the Dependency Care System	
Intensive Family Preservation	Services are available 24/7 to children and families for diversion for the Dependency Care System	\$ 9,405
Healthy Families Monroe	Prevention Services available 24/7 with regularly scheduled sessions	\$ 5,132
Inez Martin Child Development Center	Child Care Services	\$ 8,573

28. In 300 words or less, address any topics not covered above (optional).

Wesley House Family Services faces challenges in the upcoming year to continue to provide the same, high level of care to children and their families within our community. This year, as in the past, Wesley House values the support that it receives from the Human Services Advisory Board to assist in the provision of service to our community and the drawdown of state and other funding into our community.

#### **Required Attachments**

*Required attachments were distributed to you as a separate document. Be sure to include these with your application. Please note: the required attachments A through F are only available in Microsoft Excel format. We require that you use this format, since it will automatically expand rows, generate totals and percentages, and align figures for easier reading. Please label each attachment with your organization name and attachment letter.*

**ATTACHMENT A-1**

**Wesley House Family Services, Inc.**

**Current Board Information Form**

# ATTACHMENT A.1 - BOARD INFORMATION

(see A.2. below)

You must have at least five directors.

FY2016

(enter your agency name in D-4 above and it will automatically appear in subsequent sheets)

(Insert organization's name)

Name/Board Position	Affiliation/Title	City/State	Telephone No.	Years Served	Current Term Expiration Date
Bryan Green, Board Chair	Architect/Owner	Key West, Florida	305-295-7334	7	9/1/2015
Esther Tupino	Banker/Executive	Key West, Florida	305-676-3142	5	16-Oct
Alice Calleja	School District/Counselor	Key West, Florida	305-293-1549	4	17-Oct
Rosemary Enright	Public Defender	Key West, Florida	305-296-4682	3	15-Sep
Claude J. Gardner, Jr.	Business Owner/Realtor	Key West, Florida	305-294-5155	3	16-Sep
Carrie Groomes-Davis	School District/Advisor	Key West, Florida	305-296-5658	3	15-Oct
Pamela Lindner	CFO/Business Owner	Key West, Florida	305-296-8234	2	16-Sep
Karen Lockwood	Homemaker/Mother	Key West, Florida	305-296-7934	2	15-Sep
Maria Pierce, Designee	School District/Teacher	Key West, Florida	305-294-3005	19	Appointment
Julio Torrado	Communications/Marketing	Key West, Florida	305-393-4222	2	16-Oct
Sharon Toppino	Retired/School District	Key West, Florida	305-294-8003	4	16-Oct
Alan Eckstein	Attorney	Key West, Florida	305-294-2247	2	16-Sep
Julie Walters	Retired Accounting System Analyst	Key West, Florida	305-240-1770	2	17-Sep

**\*\* ATTACHMENT A 2 - EVIDENCE OF ANNUAL ELECTION OF OFFICERS** (Please attach a copy of the minutes of the meeting in which the most recent elections took place.)

**ATTACHMENT A-2**

**Wesley House Family Services, Inc.**

**Evidence of Annual Election of Officers**



## Wesley House Family Services

### Wesley House Family Services Board of Directors Meeting Minutes

June 19, 2014 5:30 p.m.  
1304 Truman Avenue, Key West, Florida

Name		ATTENDANCE	
BOARD		Name	Present
	Y/N	ASSOCIATE	Y/N
Bryan Green	Y	Kerry Foote	N
Ruben Velasco	Y	Leigha Fox	N
Esther Tupino	N	Ja Good	
Jo Pine	Y	Karen Goodwin	N
Alice Calleja	Y	Vicki Gordon	N
Alan Eckstein	N	Ron Ramsingh	N
Rosemary Enright	N	Noel Romines	N
Claude Gardner	Y	Amber Shaffer	N
Carrie Grooms	N	Yvette Talbott	N
Pamela Lindner	N	Lori Thompson	Y
Karen Lockwood	N	Jennifer Walker	N
Maria Pierce, Designee	N	Julie Waters	Y
For Gertrude Stewart	N	Mary Ann Westerlund	N
Sharon Toppino	Y	STAFF/GUESTS	
Julio Torrado	Y	Beth Barrett, CEO Elect	Y
		Greg Wheeler	Y
		Sheri Detwiler	Y
		Shannen Davis, Our	Y
		Kids Regional Manager	

Signature to Approve Minutes:

Jo Pine, Secretary

Bryan Green called the meeting to order at 5:32 p.m., however, a quorum was not reached. The Board agreed to proceed with the meeting, allowing those members who were in attendance to vote on the necessary items and an email vote will be taken from those Board

Members who are absent. The outcome of the email votes will be documented in the June 19, 2014 Board Meeting Minutes and presented at the next Board Meeting.

Bryan Green introduced Shannen Davis, who is the new Regional Manager of Our Kids Monroe. He added that her office is located in our Truman Avenue building. Shannen Davis said she will help to further explain to Our Kids how Monroe County's needs are different from those of the other agencies in the state.

Bryan Green presented the Agenda and the Consent Agenda (Minutes of the May 15, 2014 Board Meeting) for approval.

❖ Motion 01-0614	Sharon Toppino/Jo Pine	Passed
❖ Motion 02-0614	Julio Torrado/Ruben Velasco	Passed
❖ Board Action Item - NONE		

*Motions to approve the Agenda and Consent Agenda (Minutes of the May 15, 2014 Board Meeting) as presented. Motion was approved by the seven Board Members present. No one had a conflict of interest. (Note: Responses to the email vote request of June 20 and July 29, 2014 were Pamela Lindner – Yes, Carrie Groomes-Davis – Yes, Esther Tupino – Yes, Rosemary Enright - Yes. Their votes constituted quorum and the motion carried.)*

### **Program Services**

**Beth Barrett, CEO Elect:** Beth Barrett gave an update on some of the changes in the CBC area of the agency, including some promotions within that area. She stated our Marathon office will be moving to the new location later this week.

Beth Barrett reviewed and discussed the "raw data" used for the Our Kids' Scorecard. She distributed the information sheet for the 4<sup>th</sup> Quarter Scorecard Data to Date (April – June 2014). She said the numbers for April - 4<sup>th</sup> Quarter, don't look good, but they are beginning to head in the right direction in order to pass the 4<sup>th</sup> Quarter Scorecard. She added that we have passed May and she is monitoring June very closely.

There was a discussion about the need for more staff training on how to read and complete the metrics. Beth Barrett suggested we think about putting together our own scorecard and if we do that, Our Kids might actually adopt it.

The Metrics that Beth Barrett addressed, explained and discussed were as follows, noting they are all about child safety:

- Metric #1 – Home Studies
- Metric #2 – No Verified Maltreatment During in-Home Services
- Metric #3 – No Verified Maltreatment Within Six Months Termination of Services; in-home and Out-of-home Services
- Metric #4 – Placement Stability
- Metric #5 – Permanency Within 12 Months of Removal
- Metric #6 – Permanency After 12 Months
- Metric #7 – Permanency Without Re-Entry
- Metric #8 – Young Children Not in Group Care
- Metric #9 – Overall Score on Education Report Card.

### **Board Chair/Interim CEO Report**

**IFPS Contract Update:** Beth Barrett and Bryan Green discussed the IFPS Contract, explaining that Our Kids has been told that Wesley House cannot continue to lose money on

this contract, and as of July 1<sup>st</sup> we would have to be made whole. Beth Barrett explained the contract would have to be modified if we continue the services until September. She added that it's not just the money, but she's concerned about the quality of work; Full Case Management should be our main focus and IFPS needs more attention than we can give.

Bryan Green wanted Our Kids to understand the decision to discontinue IFPS services was made in the hope of finding another agency that could better provide the needed services. Shannen Davis expressed her understanding and believes Wesley House wants to do the best thing for the community.

**Finance/Audit Committee Report:** In Esther Tupino's absence, Greg Wheeler, CFO, presented the April 2014 Financials.

- For the 10 months ending in April, we had a net loss of \$156,000, while the budgeted loss was \$227,000. He noted that \$141,000 of that was a paper loss (disposal of assets not fully depreciated), meaning the actual loss would have been only about \$16,000.
- Our Kids is fulfilling their promises to us regarding 2014 reimbursements.
- IFPS continues to lose money, showing a loss of about \$200,000.

The Finance/Audit Committee recommended that Beth Barrett, as CEO, be authorized to sign on the Wesley House bank accounts.

❖ **Motion 03-0614**

**Julio Torrado/Jo Pine**

**Passed**

❖ **Board Action Item – D1-0614** (Board Action was not included on Agenda)

*Motion to authorize Beth A. Barrett, Chief Executive Officer, to sign on the Wesley House bank accounts. Motion was approved by the seven Board Members present. No one had a conflict of interest. (Note: Responses to the email vote request of June 20 and July 29, 2014 were Pamela Lindner – Yes, Carrie Groomes-Davis – Yes, Esther Tupino – Yes, Rosemary Enright – Yes. Their votes constituted quorum and the motion carried.)*

**2014 – 2015 Budget** – Greg Wheeler reported that he and Esther Tupino met to review the financial statements and the budget. This was followed by a Finance/Audit Committee meeting on June 12<sup>th</sup> at which time the 2014-2015 Budget was approved.

Greg Wheeler presented the 2014-2015 Budget Notes and Assumptions document that was distributed and included the following:

- Turnover Rate by Year (2009 – 2014) noted that the rate has dropped considerably, having been consistently in the 30% range and is currently at 12%.
- Projected budget for 2015 shows a net surplus of \$108,830, noting the prior budget had a \$414,000 net loss.
- FCM – projected revenue is based on a census of 187.5 with the new level of care rates, and does not allow for incentive bonus monies.
- IFPS – budgeted two months of revenue/expenses.
- Inez Martin – projected a slight loss due to adding an Assistant Director, increased cost of benefits and funding for a music program.
- Development – projected the same as last year.
- Back Pack Program – fully funded for next year with the grants from United Way and Klaus Murphy.
- Expenses include:
  - Projected a 20% increase in health benefits
  - Added positions to fully staff FCM, etc.

- Shelter payments have extended
- Travel expenses have been higher due to the census
- Flex funds have been increased by \$55,000.

After review of the proposed operating budget, Board Action Item D3-0614 was presented for discussion and the following motion was made:

❖ **Motion 04-0614**

**Jo Pine/Julio Torrado**

**Passed**

❖ **Board Action Item – D3-0614**

*Motion to approve the 2014 – 2015 Operating Budget for fiscal year ending June 30, 2015, as presented. Motion was approved by the seven Board Members present. No one had a conflict of interest. (Note: Responses to the email vote request of June 20 and July 29, 2014 were Pamela Lindner – Yes, Carrie Groomes-Davis – Yes, Esther Tupino – Yes, Rosemary Enright - Yes. Their votes constituted quorum and the motion carried.)*

**Committee Reports:**

**Events Committee Update** – Sharon Toppino, Acting Committee Chair, reported on the following:

- Mel Fisher Days will be held July 10<sup>th</sup> through 14<sup>th</sup>, with Wesley House receiving 100% of the net proceeds from the event. Last year's event raised \$20,000 for our agency. Jeremy Wilkerson has encouraged committee members to solicit additional sponsors for the event, in order to allow more net proceeds for Wesley House.
  - Wesley House will need volunteers to cover the agency's booth at the street fair on July 12<sup>th</sup>.
- Summer Jam will be held on August 23<sup>rd</sup> from 6:00 until 10:00 p.m. at Sombrero Beach in Marathon. The purpose of the location change is to gain more visibility in the Middle and Upper Keys. Leigha Fox is the event chair.
- The Kids Show will also be held on August 23<sup>rd</sup> at the Double Tree Grand Key Resort, from 10:00 a.m. until 3:00 p.m. Wesley House receives the admission fees collected at the door, along with the sale of raffle tickets. We usually make about \$1,500 from this event. Volunteers will be needed to sell tickets and to cover the agency's booth.

**Board Development/Nominating Committee Update** – Jo Pine, Committee Chair, reported that the committee met June 18<sup>th</sup> to discuss the 2014-2015 Slate of Officers, as well as expiring terms and prospective board members.

Jo Pine explained that both she and Ruben Velasco's board terms will expire at the 2014 Annual Meeting, to be held on September 18, 2014. Accordingly, the Vice Chair and Secretary positions must be filled. It was noted that both Bryan Green and Esther Tupino have another year before completing their respective terms as Board Chair and Treasurer.

Jo Pine related that the committee is recommending Julio Torrado as Vice Chair and Claude Gardner as Secretary; both positions have a term of two years. The following motion was made:

❖ **Motion 05-0614**

**Sharon Toppino/Alice Calleja**

**Passed**

❖ **Board Action Item – E3-0614#1**

*Motion to accept the recommendation of the Board Development/Nominating Committee to approve the 2014-2015 Slate of Officers as presented:*

*Bryan Green – Board Chair  
Julio Torrado – Vice Chair  
Esther Tupino – Treasurer*

Claude Gardner – Secretary

Motion was approved by the Board Members present, with Julio Torrado and Claude Gardner abstaining respectively. No one had a conflict of interest. (Note: Responses to the email vote request of June 20 and July 29, 2014 were Pamela Lindner – Yes, Carrie Groomes-Davis – Yes, Esther Tupino, Rosemary Enright - Yes. Their votes constituted quorum and the motion carried.)

Jo Pine reported that the following Associate Board Members' two year-terms are expiring at the 2014 Annual Meeting: Kerry Foote, Leigha Fox, Jennifer Walker and Mary Ann Westerlund. She added that there are no term restrictions on Associate Board Members and the committee is recommending they remain on the Associate Board for another two-year term, with the exception of Kerry Foote, who is unable to continue to participate. The following motion was made:

❖ **Motion 06-0614**

**Julio Torrado/Ruben Velasco**

**Passed**

❖ **Board Action Item – E3-0614#2**

Motion to accept the recommendation of the Board Development/Nominating Committee to approve Leigha Fox, Jennifer Walker and Mary Ann Westerlund for an additional two-year term on the Associate Board, effective at the 2014 Annual Meeting. Motion was approved by the seven Board Members present. No one had a conflict of interest. (Note: Responses to the email vote request of June 20 and July 29, 2014 were Pamela Lindner – Yes, Carrie Groomes-Davis – Yes, Esther Tupino – Yes, Rosemary Enright - Yes. Their votes constituted quorum and the motion carried.)

Jo Pine reported that the committee is recommending Amber Shaffer and Julie Waters, both current Associate Board Members, be appointed to the Board of Directors, effective at the 2014 Annual Meeting. They would be replacing Jo Pine and Ruben Velasco's empty board seats.

❖ **Motion 07-0614 (2 motions)**

**Bryan Green/Sharon Toppino**

**Passed**

❖ **Board Action Item – E3-0614#3**

(1) Motion to accept the recommendation of the Board Development/Nominating Committee to appoint Amber Shaffer to the Board of Directors for a three-year term, effective at the 2014 Annual Meeting, subject to her acceptance. Motion was approved by the seven Board Members present. No one had a conflict of interest. (Note: Responses to the email vote request of June 20 and July 29, 2014 were Pamela Lindner – Yes, Carrie Groomes-Davis – Yes, Esther Tupino – Yes, Rosemary Enright - Yes. Their votes constituted quorum and the motion carried.)

(2) Motion to accept the recommendation of the Board Development/Nominating Committee to appoint Julie Waters to the Board of Directors for a three-year term, effective at the 2014 Annual Meeting, subject to her acceptance. Motion was approved by the seven Board Members present. No one had a conflict of interest. (Note: Responses to the email vote request of June 20 and July 29, 2014 were Pamela Lindner – Yes, Carrie Groomes-Davis – Yes, Esther Tupino – Yes, Rosemary Enright - Yes. Their votes constituted quorum and the motion carried.)

Jo Pine reported that the committee is recommending that she and Ruben Velasco be appointed to the Associate Board, effective at 2014 Annual Meeting.

❖ **Motion 08-0614**

**Julio Torrado/Alice Calleja**

**Passed**

❖ **Board Action Item – E3-0614#4**

*Motion to accept the recommendation of the Board Development/Nominating Committee to appoint Jo Pine and Ruben Velasco to the Associate Board, effective at the 2014 Annual Meeting. Motion was approved by the Board Members present, with Jo Pine and Ruben Velasco abstaining respectively. No one had a conflict of interest. (Note: Responses to the email vote request of June 20 and July 29, 2014 were Pamela Lindner – Yes, Carrie Groomes-Davis – Yes, Esther Tupino – Yes, Rosemary Enright - Yes. Their votes constituted quorum and the motion carried.)*

**Board Chair/Interim CEO Report** – Bryan Green reported that he and Beth Barrett joined Lori Thompson and Shannen Davis at the Town Hall Meeting at Hawk's Cay last weekend. He was happy to announce that we had two final adoptions of our children that day, adding that the love shown between the children and their adoptive families was wonderful.

Bryan Green said he would like to start strategic planning in October or November of this year. He asked for ideas about where to start with this process and to think about where we want to take Wesley House over the next three to five years.

- Ruben Velasco suggested starting with a sub-committee to put together ideas and present those ideas to the Board.
- Julio Torrado suggested starting with the staff, asking them to work up some strategies and a framework of what they would like to see and then the board committee could fine tune those ideas before bringing to the full board. He added we need to be sure the suggestions/ideas are deliverable within the set timeframe.
- Beth Barrett suggested we get a mixed group to start the process, possibly consisting of staff, board members, foster parents, Shannen from Our Kids, someone from the community, all looking at where to go in the future.

Bryan Green said he will begin working with Beth Barrett to put this together.

Bryan Green said he wants to look at the cost we incur by putting children in shelters and he would like to see us purchase a house to be used by a foster parent who could take three or four children. He said this concept could be self-funding and he doesn't want our children to be kept in a shelter. He is going to start working with Greg Wheeler on putting together some numbers. Bryan Green discussed the Poinciana and Northside Drive properties we currently have.

**Annual Meeting** – Bryan Green reminded the members there is no Board Meeting in July and the next meeting will be held on August 21<sup>st</sup>. He added that the Wesley House Annual Meeting will be held on September 18<sup>th</sup> at Eco-discovery Center.

❖ **Motion 09-0614**

**Julio Torrado/Sharon Toppino**

**Passed**

❖ **Board Action Item – E3-0614#4**

*Motion to adjourn. Motion was approved by the Board Members present. No one had a conflict of interest. (Note: Responses to the email vote request of June 20 and July 29, 2014 were Pamela Lindner – Yes, Carrie Groomes-Davis – Yes, Esther Tupino – Yes, Rosemary Enright - Yes. Their votes constituted quorum and the motion carried.)*

## **ATTACHMENT B**

**Wesley House Family Services, Inc.**

**Agency Compensation Detail**

# ATTACHMENT B - AGENCY COMPENSATION DETAIL

FY2016

Wesley House Family Services

Include each position in the entire agency.

Put an "X" next to each position directly related to program for which funding is requested.

Please round all dollar amounts to the nearest dollar; do not round FTE'S.

A 40-hour/week employee would be 1.00 FTE; a 20-hour/week employee would be .5 FTE, etc.

Indicate whether the position is programmatic or administrative, with a "P" or "A" next to that position.

Position Title	"X"	Proposed - Upcoming Year			Projected - Current Year Ending:			"P" or "A"
		# FTE'S	Ending:		# FTE'S	6/30/2015		
			6/30/2016			6/30/2015		
			Total Compensation			Total Compensation		
			Salaries	Benefits Package*		Salaries	Benefits Package*	
CEO (Also serves as COO)		1.00	164,400	30,841	1.00	164,400	30,841	A
CBC Directors/Directors of Child Welfare		2.00	122,000	36,600	2.00	122,000	36,600	P
Quality Assurance Director		1.00	59,500	17,850	1.00	59,500	17,850	P
FCM Supervisors		5.00	215,000	64,500	5.00	215,000	64,500	P
FCM Case Workers	X	16.00	640,000	192,000	16.00	640,000	192,000	P
FCM Family Support / Transport		5.00	142,250	42,675	5.00	142,250	42,675	P
FCM Adoptions	X	1.00	40,000	12,000	1.00	40,000	12,000	P
FCM Support Staff		4.00	129,824	38,947	4.00	129,824	38,947	P
Independent Living Specialist		1.00	49,462	14,839	1.00	49,462	14,839	P
Clinical Services Director	X	1.00	54,184	16,255	1.00	54,184	16,255	P
Strengthening Families Staff		7.00	271,814	81,544	7.00	271,814	81,544	P
HFM Manager/Supervisor	X	1.00	49,000	14,700	1.00	49,000	14,700	P
HFM Staff	X	3.60	115,200	34,560	2.60	83,200	24,960	P
Nurturing Parenting Program Coord.	X	2.00	82,000	24,600	1.00	41,000	12,300	P
NPP Family Support Specialist		1.00	33,000	9,900	1.00	33,000	9,900	P
DOH Food Program Staff		0.75	19,000	5,700	0.75	19,000	5,700	P
Child Care Site Program Director		1.00	66,000	19,800	1.00	66,000	19,800	P
Child Care Site Teachers		12.00	287,145	86,144	12.00	287,145	86,144	P
Other Support Staff		2.00	78,500	23,550	2.00	78,500	23,550	A
Finance & HR Staff		5.00	305,973	91,792	5.00	305,973	91,792	A
Community & Events Staff**		1.00	70,000	21,000	1.00	70,000	21,000	A
Facility Staff		1.00	45,500	13,650	1.00	45,500	13,650	A
IT Staff**		2.00	103,329	30,999	2.00	103,329	30,999	A
Totals	6	76	3,143,081	924,445	74	3,070,081	902,545	

\*Please list benefits included:

\*Please list benefits included:

Social Security

Medicare

Worker's Comp Insurance

Unemployment Insurance

Health Insurance

\$10K life insurance policy

Dental Insurance

403b Match

Child Care (up to \$25 per week)

Education (up \$1K per year of qualifying education)

**\*\*Note: Wesley House has combined some of its administrative functions with that of Aids Help to reduce costs and provide better support. The costs listed represent Wesley House's allocations.**

## **ATTACHMENT C**

**Wesley House Family Services, Inc.**

**Profile of Clients, Client Numbers  
and Services**

**ATTACHMENT C - PROFILE OF CLIENTS, CLIENT NUMBERS AND SERVICES (Performance Report)**  
FY2016

**Wesley House Family Services**

List Services Here	Target Population	# of Persons in Target Population	Area	Days/Hours	Total Number of Clients Served during most recent completed fiscal year	Current # of Clients ("snapshot") as of 03/01/2015
Community Based Care Full Case Management	Child at risk of abuse and neglect, families in crisis,	Any child at risk	County Wide	24/7 On Call; Office hours	509	220
Healthy Families - Monroe	Expectant or new parents with infants and children with risk	Families with children	Key West to Marathon	24/7 On Call; Office hours	123	39
Nurturing Parenting Program	Dependency families and children and open to volunteer cases from other sources.	Varies	County Wide	24/7 On Call; Office hours 9:00 - 5:00	85	48
<b>Unduplicated Clients for Entire Agency</b>					717	307
<i>(see instructions - this is not a total of the numbers above)</i>						

**ADDITIONAL INFORMATION REQUIRED:**

Please indicate the number of clients served who are **Monroe County residents**: All clients served are Monroe County residents.

**Please list or describe achieved measurable outcomes for your target populations:** Community Based Care Full Case Management - To ensure all children in care will be provided a safe environment, will stay in school and will not be abused, neglected, or experience maltreatment during services. Healthy Families - Promote child health and development, encourage stable and nurturing homes and positive parent-child relationships, and help ensure that the medical and social needs of families and their children are met. Nurturing Parenting - Build better parenting skills and have parents working better with children.

## **ATTACHMENT D**

**Wesley House Family Services, Inc.**

**County HSAB Funding Budget**

# ATTACHMENT D - COUNTY HSAB FUNDING BUDGET

FY2016

Wesley House Family Services

Show the proposed budget detail for the **County HSAB funds requested**.  
The total **must match** with the total funding requested.

	Proposed County Funded Expense Budget for Upcoming Year Ending:	
	6/30/2016	
Expenditures	Total	%
Salaries - Program	131,837	77.12%
Payroll Taxes - Program	0	0
Employee Benefits - Program	39,121	22.88%
Salaries - Administrative		0
Payroll Taxes - Administrative		0
Employee Benefits - Administrative		0
<b>Subtotal Personnel</b>	<b>170,958</b>	<b>100.0%</b>
Postage		0
Office Supplies		0
Telephone		0
Professional Fees		0
Rent		0
Utilities		0
Repair and Maint.		0
Travel		0
Miscellaneous		0
Grants to Other Organizations		0
List others below		0
		0
		0
		0
		0
		0
		0
		0
		0
		0
		0
		0
<b>Total Expenses</b>	<b>170,958</b>	<b>100.0%</b>

# **ATTACHMENT E**

**Wesley House Family Services, Inc.**

**Agency Expenses**

# ATTACHMENT E - AGENCY EXPENSES

FY2016

Complete this worksheet for the entire agency.  
Please round all amounts to the nearest dollar.

Wesley House Family Services

Expenditures	Proposed Expense Budget for Upcoming Year Ending:		Projected Expenses for Current Year Ending:	
	6/30/2016		6/30/2015	
	Total	%	Total	%
Salaries - Program	2,375,379	3393%	2,302,379	36%
Payroll Taxes - Program	181,717	3%	176,132	3%
Employee Benefits - Program	530,897	8%	514,582	7%
Salaries - Administrative	767,702	12%	767,702	11%
Payroll Taxes - Administrative	58,729	1%	58,729	1%
Employee Benefits - Administrative	153,102	2%	153,102	2%
<b>Subtotal Personnel</b>	<b>4,067,526</b>	<b>63%</b>	<b>3,972,626</b>	<b>60%</b>
Postage	4,600	0%	4,615	0%
Office Supplies	40,000	1%	42,485	1%
Telephone	45,732	1%	40,592	1%
Professional Fees	30,385	1%	44,100	1%
Rent	128,088	2%	128,088	3%
Utilities	60,000	1%	57,383	1%
Repair and Maint.	46,000	1%	89,716	1%
Travel	125,000	2%	124,643	2%
Miscellaneous	88,000	1%	87,680	2%
Grants to Other Organizations	0		0	
List others below				
Licensing, hiring, background checks	12,000	0%	11,878	0%
Expendable Equipment	11,954	0%	11,954	0%
Depreciation/Amortization Expense	251,000	4%	220,000	4%
Insurance Expense	37,865	1%	33,911	1%
Staff Training	51,754	1%	47,500	1%
Food Program and client Supplies	88,021	1%	88,021	2%
Purchase of Service	35,000	1%	50,000	2%
Flex Funds	279,000	3%	279,135	3%
Shelter & Foster Care	980,000	16%	997,000	15%
Fund Raising Expenses	70,000	1%	70,000	1%
<b>Total Expenses</b>	<b>6,451,926</b>	<b>100%</b>	<b>6,401,327</b>	<b>100%</b>
<b>Revenue Over/(Under) Expenses</b>	<b>2,037</b>	<b>0</b>	<b>197,267</b>	<b>0</b>

# **ATTACHMENT F**

**Wesley House Family Services, Inc.**

**Agency Revenue**

## ATTACHMENT F - AGENCY REVENUE

Complete this worksheet for the entire agency.  
Please round all amounts to the nearest dollar.  
In-Kind will not be included in percentages or total.

**FY2016**  
**Wesley House Family Service**

[illegible]

# **ATTACHMENT G**

**Wesley House Family Services, Inc.**

**Audited Financial Statements  
For Year Ended June 30, 2014**

**WESLEY HOUSE FAMILY SERVICES, INC.**

**FINANCIAL STATEMENTS AND  
SUPPLEMENTAL INFORMATION**

**YEARS ENDED JUNE 30, 2014 AND 2013**

**WESLEY HOUSE FAMILY SERVICES, INC.  
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## INDEPENDENT AUDITORS' REPORT

Board of Directors  
Wesley House Family Services, Inc.  
Key West, Florida

### **Report on the Financial Statements**

We have audited the accompanying financial statements of Wesley House Family Services, Inc. (a nonprofit organization), which comprise the statements of financial position as of June 30, 2014 and 2013, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditors' Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Wesley House Family Services, Inc. as of June 30, 2014 and 2013, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

**Other Matters**

*Other Information – Schedule of Expenditures of Federal Awards and State Financial Assistance*  
Our audit was conducted for the purpose of forming an opinion on the financial statements of the Association taken as a whole. The schedule of expenditures of federal awards and state financial assistance, as required by OMB Circular A-133 and Chapter 10.650, Rules of the Auditor General, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

**Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated November 17, 2014 on our consideration of the Organization's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the result of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control over financial reporting and compliance.



CliftonLarsonAllen LLP

Lakeland, Florida  
November 17, 2014

**WESLEY HOUSE FAMILY SERVICES, INC.**  
**STATEMENTS OF FINANCIAL POSITION**  
**JUNE 30, 2014 AND 2013**

<b>ASSETS</b>	<u>2014</u>	<u>2013</u>
<b>CURRENT ASSETS</b>		
Cash	\$ 1,771,887	\$ 2,549,536
Cash - Restricted	251,335	276,523
Certificates of Deposit	312,509	314,269
Grants Receivable	287,266	609,146
Contributions Receivable, Current Portion	147,202	110,319
Other Accounts Receivable	42,372	66,530
Prepaid and Other Assets	104,607	119,213
Total Current Assets	<u>2,917,178</u>	<u>4,045,536</u>
<b>FIXED ASSETS</b>		
Land	318,193	318,193
Buildings	3,329,402	2,902,450
Improvements	1,373,121	1,337,881
Furniture and Fixtures	247,652	40,413
Equipment	416,961	380,704
Construction in Progress	40,024	12,785
Total Fixed Assets	<u>5,725,353</u>	<u>4,992,426</u>
Less: Accumulated Depreciation	<u>(1,656,522)</u>	<u>(1,690,867)</u>
Fixed Assets, Net	4,068,831	3,301,559
<b>CONTRIBUTIONS RECEIVABLE, LESS CURRENT PORTION</b>	<u>1,848,320</u>	<u>872,212</u> *
Total Assets	<u><u>\$ 8,834,329</u></u>	<u><u>\$ 8,219,307</u></u>

\* See footnote 2 for additional information on contribution.

See accompanying Notes to Financial Statements.

**WESLEY HOUSE FAMILY SERVICES, INC.**  
**STATEMENTS OF FINANCIAL POSITION (CONTINUED)**  
**JUNE 30, 2014 AND 2013**

<b>LIABILITIES AND NET ASSETS</b>	<u>2014</u>	<u>2013</u>
<b>CURRENT LIABILITIES</b>		
Accounts Payable	\$ 169,644	\$ 202,741
Accrued Expenses	284,338	237,767
Deferred Revenue	55,457	76,375
Current Portion of Long-Term Debt	25,727	23,648
Total Current Liabilities	<u>535,166</u>	<u>540,531</u>
<b>LONG-TERM DEBT, NET OF CURRENT PORTION</b>	<u>411,897</u>	<u>436,676</u>
Total Liabilities	947,063	977,207
<b>NET ASSETS</b>		
Unrestricted		
Undesignated	5,239,699	5,598,939
Board Designated Other	460,486	462,877
Total Unrestricted Net Assets	<u>5,700,185</u>	<u>6,061,816</u>
Temporarily Restricted	2,057,145	1,050,348
Permanently Restricted Endowment Funds	<u>129,936</u>	<u>129,936</u>
Total Net Assets	<u>7,887,266</u>	<u>7,242,100</u>
Total Liabilities and Net Assets	<u><u>\$ 8,834,329</u></u>	<u><u>\$ 8,219,307</u></u>

**WESLEY HOUSE FAMILY SERVICES, INC.**  
**STATEMENT OF ACTIVITIES**  
**YEAR ENDED JUNE 30, 2014**

	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
<b>REVENUES AND OTHER SUPPORT</b>				
Grants	\$ 4,358,617	\$ 50,250	\$ -	\$ 4,408,867
Program Fees	658,337	-	-	658,337
Special Events	136,090	2,002	-	138,092
Contributions	16,901	36,924	-	53,825
Donated Services, Facilities and Land	147,574	1,012,991	-	1,160,565
Interest Income	25,591	1,660	-	27,251
Interest Income on Contributions Receivable	23,359	-	-	23,359
United Way	-	8,432	-	8,432
Miscellaneous	195,131	800	-	195,931
Net Assets Released from Restrictions	106,262	(106,262)	-	-
Total Revenues and Other Support	5,667,862	1,006,797	-	6,674,659
<b>EXPENSES</b>				
Program Services:				
Community Based Care	4,423,040	-	-	4,423,040
Healthy Families	323,361	-	-	323,361
Child Care Site	879,190	-	-	879,190
Management and General:				
Facility	44,740	-	-	44,740
Administration	174,169	-	-	174,169
Other Support Services	130,412	-	-	130,412
Fundraising	54,581	-	-	54,581
Total Expenses	6,029,493	-	-	6,029,493
<b>CHANGE IN NET ASSETS</b>	(361,631)	1,006,797	-	645,166
Net Assets, Beginning of Year	6,061,816	1,050,348	129,936	7,242,100
<b>NET ASSETS, END OF YEAR</b>	<u>\$ 5,700,185</u>	<u>\$ 2,057,145</u>	<u>\$ 129,936</u>	<u>\$ 7,887,266</u>

See accompanying Notes to Financial Statements.

**WESLEY HOUSE FAMILY SERVICES, INC.**  
**STATEMENT OF ACTIVITIES**  
**YEAR ENDED JUNE 30, 2013**

	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
<b>REVENUES AND OTHER SUPPORT</b>				
Grants	\$ 8,475,818	\$ 25,775	\$ -	\$ 8,501,593
Program Fees	662,619	-	-	662,619
Special Events	144,680	-	-	144,680
Contributions	70,406	39,309	-	109,715
Donated Services and Facilities	28,991	-	-	28,991
Interest Income	25,843	1,545	-	27,388
Interest Income on Contributions Receivable	29,554	-	-	29,554
United Way	9,167	703	-	9,870
Unrealized Gain on Investments	-	3,581	-	3,581
Miscellaneous	119,757	1,300	-	121,057
Net Assets Released from Restrictions	207,519	(207,519)	-	-
Total Revenues and Other Support	9,774,354	(135,306)	-	9,639,048
<b>EXPENSES</b>				
Program Services:				
Community Based Care	4,241,008	-	-	4,241,008
Child Care and Provider Services	4,198,217	-	-	4,198,217
Child Care Site	849,779	-	-	849,779
Management and General:				
Facility	47,492	-	-	47,492
Administration	72,255	-	-	72,255
Other Support Services	100,166	-	-	100,166
Fundraising	41,721	-	-	41,721
Total Expenses	9,550,638	-	-	9,550,638
<b>CHANGE IN NET ASSETS</b>	223,716	(135,306)	-	88,410
Net Assets, Beginning of Year	5,838,100	1,185,654	129,936	7,153,690
<b>NET ASSETS, END OF YEAR</b>	<u>\$ 6,061,816</u>	<u>\$ 1,050,348</u>	<u>\$ 129,936</u>	<u>\$ 7,242,100</u>

See accompanying Notes to Financial Statements.

**WESLEY HOUSE FAMILY SERVICES, INC.**  
**STATEMENT OF FUNCTIONAL EXPENSES**  
**YEAR ENDED JUNE 30, 2014**

	Program Services				Management and General					Total
	Community Based Care	Healthy Families	Child Care Site	Total Program Services	Facility	Administration	Other Support	Management and General	Fundraising	
Salary and Wages	\$ 1,481,170	\$ 141,393	\$ 351,108	\$ 1,973,671	\$ 72,095	\$ 678,347	\$ 24,763	\$ 775,205	\$ 4,148	\$ 2,753,024
Benefits and Payroll Taxes	356,449	42,312	116,538	515,299	22,319	151,391	3,020	176,730	1,339	693,368
Subcontracted Care	865,000	-	-	865,000	-	-	-	-	-	865,000
Rent	2,280	6,363	131,976	140,619	173,098	2,280	-	175,378	-	315,997
Depreciation	6,921	-	65,374	72,295	115,687	7,974	15,131	138,792	-	211,087
Professional Fees	24,800	19,398	-	44,198	-	10,750	-	10,750	-	54,948
Flex Funds Expenditures	223,696	649	1,327	225,672	-	-	-	18,300	-	243,972
Travel	105,349	2,538	-	107,887	1,134	4,072	44	5,250	-	113,137
Staff Training	33,862	6,277	330	40,469	-	3,043	119	3,162	-	43,631
Utilities	-	-	25,431	25,431	41,367	70	82	41,519	-	66,950
Telephone	17,227	1,725	1,359	20,311	9,157	16,922	-	26,079	32	46,422
Office, Operating Supplies	19,815	3,105	2,691	25,611	3,974	19,100	-	23,074	751	49,436
Food and Personal Care	2,046	31	51,426	53,503	-	11	28,289	28,300	-	81,803
Fundraising	-	82	-	82	-	46	21,359	21,405	46,631	68,118
Maintenance	-	-	23,608	23,608	48,578	9,880	4,920	63,378	-	86,986
Insurance	6,703	-	383	7,086	14,251	11,510	4,957	30,718	-	37,804
Interest	-	-	-	-	30,496	-	-	30,496	-	30,496
Licenses and Hiring	12,468	408	1,328	14,204	25	3,753	-	3,778	-	17,982
Purchase of Services	36,420	169	-	36,589	12,785	12,109	2,124	27,018	1,680	65,287
Miscellaneous	5,793	2,419	9,214	17,426	143,389	20,801	2,429	166,619	-	184,045
<b>Total Expenses</b>	<b>3,199,999</b>	<b>226,869</b>	<b>782,093</b>	<b>4,208,961</b>	<b>688,355</b>	<b>952,059</b>	<b>125,537</b>	<b>1,765,951</b>	<b>54,581</b>	<b>6,029,493</b>
Allocation of Facility Costs	479,984	43,635	-	523,619	(643,615)	119,996	-	(523,619)	-	-
Allocation of Administration Costs	743,057	52,857	97,097	893,011	-	(897,886)	4,875	(893,011)	-	-
<b>Total Expenses After Allocation</b>	<b>\$ 4,423,040</b>	<b>\$ 323,361</b>	<b>\$ 879,190</b>	<b>\$ 5,625,591</b>	<b>\$ 44,740</b>	<b>\$ 174,169</b>	<b>\$ 130,412</b>	<b>\$ 349,321</b>	<b>\$ 54,581</b>	<b>\$ 6,029,493</b>

See accompanying Notes to Financial Statements.

	Program Services			Management and General					
	Community Based Care	Child Care and Provider Services	Child Care Site	Total Program Services	Facility	Administration	Other Support	Management and General	Total
Salary and Wages	\$ 1,700,630	\$ 348,641	\$ 340,476	\$ 2,389,747	\$ 35,864	\$ 666,884	\$ -	\$ 702,748	- \$ 3,092,495
Benefits and Payroll Taxes	423,005	130,872	110,532	664,409	10,339	167,905	-	178,244	- 842,653
Subcontracted Care	746,853	3,290,362	-	4,037,215	-	-	-	-	- 4,037,215
Rent	1,166	100	128,133	129,399	268,093	2,089	-	270,182	- 399,581
Depreciation	4,800	-	73,399	78,199	96,620	26,343	15,860	138,823	- 217,022
Professional Fees	50,995	32,404	-	83,399	-	10,791	-	10,791	- 94,190
Flex Funds Expenditures	111,799	-	1,049	112,848	-	-	34,455	34,455	- 147,303
Travel	88,290	8,825	-	97,115	832	2,978	-	3,810	- 100,925
Staff Training	61,386	5,876	385	67,647	-	1,150	-	1,150	- 68,797
Utilities	-	-	26,181	26,181	33,167	-	412	33,579	- 59,760
Telephone	30,229	2,939	3,222	36,390	2,605	18,818	-	21,423	- 58,092
Office, Operating Supplies	22,206	17,220	2,898	42,324	2,323	9,602	422	12,347	- 55,364
Food and Personal Care	3,770	-	46,895	50,665	-	-	22,122	22,122	- 72,787
Fundraising	9,067	-	216	9,283	-	-	9,194	9,194	- 58,886
Maintenance	-	30	19,848	19,878	35,157	9,688	2,350	47,195	- 67,073
Insurance	3,982	801	383	5,166	14,865	17,114	4,456	36,435	- 41,601
Interest	-	-	-	-	31,908	-	-	31,908	- 31,908
Licenses and Hiring	13,851	278	918	15,047	-	934	-	934	- 15,981
Purchase of Services	19,962	9,409	-	29,371	-	14,287	1,110	15,397	- 45,108
Miscellaneous	11,091	5,227	1,710	18,028	334	15,750	9,785	25,869	- 43,897
Total Expenses	3,303,082	3,852,984	756,245	7,912,311	532,107	964,333	100,166	1,596,606	9,550,638
Allocation of Facility Costs	284,200	94,774	-	378,974	(484,962)	105,988	-	(378,974)	-
Allocation of Administration Costs	653,726	250,459	93,534	997,719	347	(998,066)	-	(997,719)	-
Total Expenses After Allocation	\$ 4,241,008	\$ 4,198,217	\$ 849,779	\$ 9,289,004	\$ 47,492	\$ 72,255	\$ 100,166	\$ 219,913	\$ 9,550,638

See accompanying Notes to Financial Statements.

**WESLEY HOUSE FAMILY SERVICES, INC.**  
**STATEMENTS OF CASH FLOWS**  
**YEARS ENDED JUNE 30, 2014 AND 2013**

	<u>2014</u>	<u>2013</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Increase in Net Assets	\$ 645,166	\$ 88,410
Adjustments to Reconcile Increase (Decrease) in Net Assets to Net Cash Provided by Operating Activities:		
Loss on Disposal of Fixed Assets	140,743	-
Realized Gain on Investments	-	(3,581)
Depreciation	211,087	217,022
(Increase) Decrease in Assets:		
Grants Receivable	321,880	255,861
Contributions Receivable	(1,012,991)	111,390
Other Accounts Receivable	24,158	(53,188)
Prepaid Expenses and Other Assets	14,606	(11,741)
Increase (Decrease) in Liabilities:		
Accounts Payable	(33,097)	(204,428)
Accrued Expenses	46,571	(35,908)
Deferred Revenue	(20,918)	26,376
Net Cash Provided by Operating Activities	<u>337,205</u>	<u>390,213</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Proceeds from Sale of Investments	314,272	440,985
Purchase of Investments	(312,512)	(100,253)
Purchase of Fixed Assets	(1,119,102)	(56,329)
Net Cash Provided (Used) by Investing Activities	<u>(1,117,342)</u>	<u>284,403</u>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>		
Payments on Long-Term Debt	<u>(22,700)</u>	<u>(21,217)</u>
Net Cash Used by Financing Activities	<u>(22,700)</u>	<u>(21,217)</u>
<b>NET CHANGE IN CASH AND CASH EQUIVALENTS</b>	(802,837)	653,399
Cash and Cash Equivalents, Beginning of Year	<u>2,826,059</u>	<u>2,172,660</u>
<b>CASH AND CASH EQUIVALENTS, END OF YEAR</b>	<u>\$ 2,023,222</u>	<u>\$ 2,826,059</u>
<b>RECONCILIATION OF CASH AND CASH EQUIVALENTS</b>		
Cash and Cash Equivalents	\$ 1,771,887	\$ 2,549,536
Cash - Restricted	<u>251,335</u>	<u>276,523</u>
<b>CASH AND CASH EQUIVALENTS, END OF YEAR</b>	<u>\$ 2,023,222</u>	<u>\$ 2,826,059</u>
<b>SUPPLEMENTAL DISCLOSURE</b>		
Cash Paid for Interest	<u>\$ 30,496</u>	<u>\$ 30,387</u>

See accompanying Notes to Financial Statements.

**WESLEY HOUSE FAMILY SERVICES, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2014 AND 2013**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Business Activity**

Wesley House Family Services, Inc. (Wesley House) is a nonprofit corporation organized under the laws of the State of Florida on January 11, 1975. Wesley House provides child care and family support services within Monroe County, Florida. Wesley House is accredited under the Counsel on Accreditation.

Wesley House offers three primary community support services for the families and children of Monroe County: Community based care programs working with community partners to assist children and families in the dependency care system, an in-home support program that promotes child health and development and encourages stable and positive child-parent relationships, and one directly operated child care site in Key West. All of the services are provided throughout Monroe County, Florida through locations in Key West, Marathon and Tavernier.

**Basis of Accounting**

The financial statements of Wesley House have been prepared on the accrual basis of accounting and accordingly, reflect all significant receivables, payables and other liabilities.

**Basis of Presentation**

Wesley House has adopted Financial Accounting Standards Board Accounting Standards Codification (FASB ASC), 958-210, *Not-for-Profit Entities – presentation of financial statements*. Under FASB ASC 958-210, Wesley House is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

**Revenue Recognition**

Wesley House recognizes grants, contracts and contributions of cash or other assets as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions. Donor-restricted contributions whose restrictions are met in the same reporting period are reported as unrestricted support.

Wesley House recognizes revenues from exchange transactions when the service is rendered. Receivables are recognized for outstanding invoices.

Wesley House considers its receivables to be fully collectible; accordingly, no allowance for doubtful accounts is required.

**WESLEY HOUSE FAMILY SERVICES, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2014 AND 2013**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Revenue Recognition (Continued)**

Wesley House received a substantial portion of its revenues from various state and federal grants. Government funding may be significantly impacted by budget allocations and, consequently, changes in that funding may affect Wesley House's operations. For the years ended June 30, 2014 and 2013, the following entities provided more than 10% of total revenues:

	2014	2013
Our Kids of Miami-Dade/Monroe, Inc.	69%	41%
Early Learning Coalition of Miami-Dade/Monroe, Inc.	0%	42%

**Use of Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Actual results could differ from those estimates.

**Cash**

Cash consists of cash on hand as well as demand deposits.

The carrying amount of Wesley House's cash as of June 30, 2014 and 2013 are \$2,023,222 and \$2,826,059. The bank balances are \$2,055,436 and \$2,853,254, respectively. Balances in cash and cash equivalents are collateralized, covered by the Federal Depository Insurance Corporation, or covered by the National Credit Union Association. The main operating account balance may exceed the FDIC maximum allowable amount; however, it is secured additionally by Government Securities, A-rated Corporate Bonds and/or Municipal Bonds.

Wesley House is required by Our Kids of Miami-Dade/Monroe Inc. (Our Kids) to fund an irrevocable standby letter of credit up to \$100,000 and is named as the beneficiary in the event that continuity of care as defined in the contract between Wesley House and Our Kids is disrupted or at imminent risk of disruption due specified events. The letter of credit is secured by a certificate of deposit at the same financial institution.

**Cash – Restricted**

Wesley House restricts cash to include a balance sufficient to cover the amounts held in temporarily and permanently restricted net assets, less the contribution receivable.

**Certificates of Deposit**

Certificates of deposit are stated at cost. The certificates bear interest ranging from 0.10% to 0.55%.

**WESLEY HOUSE FAMILY SERVICES, INC.  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2014 AND 2013**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Fixed Assets**

Purchased fixed assets are recorded at cost. Donated assets are recorded at fair market value at the time of donation. Wesley House has a policy for capitalizing expenditures for fixed assets with costs greater than \$1,000 and an expected useful life of at least one year. Major renewals and betterments are capitalized while minor renewals and betterments are expensed as incurred. When assets are purchased with certain grant funds, they are subject to certain use restrictions and disposition procedures. Depreciation expenses are provided using the straight-line method over the estimated useful lives of the assets as follows:

Buildings and Improvements	10-35 Years
Furniture, Fixtures and Equipment	3-10 Years

**Donated Services, Facilities, and Land**

A substantial number of volunteers have donated time to Wesley House's program services and fundraising campaigns during the year; however, these donated services are not reflected in the financial statements since the services do not meet requirements for recording under generally accepted accounting principles. Materials, facilities use and other assets received as donations are recorded and reflected in the accompanying financial statements at their fair values at the date of receipt. The Organization benefited from donated services supporting matching funding which were valued at \$1,160,565 and \$28,991 for the years ended June 30, 2014 and 2013, respectively. These amounts have been reported as donated services on the statement of activities.

**Income Taxes**

Wesley House is a not-for-profit organization that is exempt from federal and state income taxes under Section 501(c)(3) of the Internal Revenue Code and, accordingly, no provision for income taxes has been made in the accompanying financial statements. The Organization recognizes interest accrued related to unrecognized tax benefits in interest expense and penalties in operating expenses. During the year ended June 30, 2014, the Organization did not incur interest and penalties related to tax positions. The Organization files as a tax exempt organization, should that status be challenged in the future, all years since inception would be subject to review by the IRS.

**Concentrations of Credit and Market Risk**

Financial instruments that potentially expose Wesley House to concentrations of credit and market risk consist primarily of investments, uncollateralized grants receivable, other receivables, and long-term debt. Grants receivable are primarily due from The State of Florida and other nonprofit agencies and are deemed fully collectible.

**WESLEY HOUSE FAMILY SERVICES, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2014 AND 2013**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Net Assets**

Wesley House's net assets are classified into three categories: (1) unrestricted net assets, which include no donor-imposed restrictions, (2) temporarily restricted net assets, which include donor-imposed restrictions that will expire in the future and (3) permanently restricted net assets, which include donor-imposed restrictions that the assets be maintained permanently.

The unrestricted net assets consist of operating funds available for any purpose authorized by the board of directors.

Temporarily restricted net assets consist of funds arising from gifts in which the donor has stipulated, as a condition of the gift, restrictions on how or when the gift may be spent.

Permanently restricted net assets consist of funds arising from a gift or bequest in which the donor has stipulated, as a condition of the gift, that the principal be maintained in perpetuity and only the investment income from investment of the funds be expended. Certain donor endowments also specify that a portion of the earnings from the investment be reinvested as principal, or that all income earned over a period of time be reinvested. Amounts are also transferred for specific uses from time to time, as requested by the donor.

**Net Assets Released from Restrictions**

When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

**Functional Allocation of Expenses**

The costs of providing the various programs and other activities have been summarized on a functional basis in the statements of functional expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Costs that are directly related to Wesley House's specific purpose have been recorded as a direct expense and included as program services.

**Subsequent Events**

Management has performed an analysis of the activities and transactions subsequent to June 30, 2014 to determine the need for any adjustments to and /or disclosures within the audited financial statements for the years ended June 30, 2014 and 2013. Management has performed their analysis through November 17, 2014 and has noted no subsequent events.

**WESLEY HOUSE FAMILY SERVICES, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2014 AND 2013**

**NOTE 2 CONTRIBUTIONS RECEIVABLE**

Below market leases are considered unconditional promises to give. The promise to give is recorded as revenue in the current year, though no funds have been received. For the years ended June 30, 2014 and 2013, Wesley House's contributions receivable was \$1,995,522 and \$982,531, respectively. Included in "contributions receivable" are below market leases for the following child care and family service sites and land for June 30, 2014:

	Inez Martin	Spalding Court	Truman Lot	Total
Due in Less than One Year	\$ 135,936	\$ 13,592	\$ 9,270	\$ 158,798
Due in One to Five Years	743,353	74,325	50,692	868,370
Due in More than Five Years	<u>1,146,822</u>	<u>724,583</u>	<u>37,237</u>	<u>1,908,642</u>
	2,026,111	812,500	97,199	2,935,810
Unamortized Discount	<u>(407,440)</u>	<u>(517,936)</u>	<u>(14,912)</u>	<u>(940,288)</u>
Total Contributions Receivable, Net	<u>\$ 1,618,671</u>	<u>\$ 294,564</u>	<u>\$ 82,287</u>	<u>\$ 1,995,522</u>

Fair values of the leases are assumed to increase 3% each year and the discount rate varies according to lease inception terms. During the current year, Inez Martin was renewed for an additional 7 years and was discounted at a rate of 2.86%. Spalding Court was discounted at a rate of 4%. Truman Lot was placed into service during the current year and was discounted at a rate of 2.7%.

**NOTE 3 LONG-TERM DEBT**

Wesley House's long-term debt is payable in consecutive monthly installments of principal and interest commencing on August 13, 2011 and continued on the same day of each calendar period thereafter, in 179 equal payments, with one final payment of all remaining principal and accrued interest due on July 12, 2026. Interest accrues at a fixed rate of 6.69% per annum. For the years ended June 30, 2014 and 2013, Wesley House's long-term debt was \$437,625 and \$460,324, respectively.

The debt principal payments are as follows at June 30, 2014:

2015	\$ 25,727
2016	26,489
2017	28,317
2018	30,270
2019	32,359
Thereafter	<u>294,462</u>
	<u>\$ 437,624</u>

Wesley House believes they are in compliance with financial loan covenants associated with the above note payable as of June 30, 2014.

**WESLEY HOUSE FAMILY SERVICES, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2014 AND 2013**

**NOTE 3 LONG-TERM DEBT (CONTINUED)**

Wesley House also has two lines of credit available in the maximum principal amounts not to exceed \$100,000 and \$250,000 at any one time outstanding for the purposes of obtaining an operating line to fund short term needs. Interest shall accrue on the unpaid principal balances outstanding from time to time at the fixed rate of 2.150% and the variable rate of the Banks' Prime Rate plus 0.125% per annum to be adjusted daily as the Bank's Prime Rate changes. There currently are no borrowings.

**NOTE 4 PENSION PLAN**

Wesley House participates in the Pension Plan through the General Board of Pensions of United Methodist Church (the Plan). The Plan covers substantially all employees. Employees become eligible for active plan participation effective the month following their date of hire. Contributions to the Plan by Wesley House are calculated at 6% of an eligible employee's gross pay. Wesley House employees are required to make contributions of 3% of their gross pay. Upon becoming a participant in the Plan, contributions made by the employees become full vested. Vesting of employer contributions is dependent upon hire dates. For the years ended June 30, 2014 and 2013, Wesley House's pension contribution was \$87,011 and \$117,901, respectively.

**NOTE 5 LEASES**

A facility for the supporting children is rented at a cost of \$1 per year until March 2049. The estimated fair value of the property is \$13,196 and \$12,811 for the years ended June 30, 2014 and 2013, respectively. The Inez Martin day care facility is provided to Wesley House at no cost. The estimated fair rental value of the facility is \$131,976 and \$128,133 for the years ended June 30, 2014 and 2013, respectively. The Wesley House lease expires December 31, 2027. The Truman Lot is rented at a cost of \$1 per year until September 2024. The estimated fair value of the property that was placed into service during the year is \$6,750 and \$0 for the years ended June 30, 2014 and 2013, respectively.

Future lease payments required under operating leases that have initial or remaining non-cancelable lease terms due as of June 30, 2014 are \$90,000.

For the years ended June 30, 2014 and 2013, lease expense under all operating leases was \$315,997 and \$399,581, respectively.

**WESLEY HOUSE FAMILY SERVICES, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2014 AND 2013**

**NOTE 6 PUBLIC SUPPORT REQUIRING LOCAL RESOURCE MATCH**

During 2014, Wesley House received various grants. The following contracts required a specific local match:

Contract Title	Contract Number	Match Required	Match Provided
Ounce of Prevention Fund of Florida	HF12-13-18	53,550	62,513
Our Kids of Miami-Dade/Monroe	PSSF	23,892	104,992
		<u>\$ 77,442</u>	<u>\$ 167,506</u>

**NOTE 7 CONTINGENCIES**

Wesley House receives a substantial amount of its support from federal and state governments in the form of grants. A significant reduction in the level of this support, if this were to occur, may have a significant effect on Wesley House's programs and activities.

Government grants require the fulfillment of certain conditions as set forth in the grant agreements. Failure to fulfill the conditions could result in the return of the funds to grantors. Based upon prior experience, management believes that disallowance's, if any, would be immaterial.

**NOTE 8 ENDOWMENT COMPOSITION**

Wesley House's permanently restricted endowment consists of funds established by the Marion Stevens Will. The fund was established in 2001 requiring the principal of the endowment to remain intact. The income from the endowment principal is used to fund scholarships for children whose families barely exceed the low income guidelines.

Endowment funds by category from inception to date and changes in endowment net assets for the year ended June 30, 2014 consist of the following:

	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
Net Assets at Beginning of Year	\$ -	\$ 9,046	\$ 129,936	\$ 138,982
Investment Return:				
Interest Income	-	1,430	-	1,430
	<u>\$ -</u>	<u>\$ 10,476</u>	<u>\$ 129,936</u>	<u>\$ 140,412</u>

**WESLEY HOUSE FAMILY SERVICES, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2014 AND 2013**

**NOTE 8 ENDOWMENT COMPOSITION (CONTINUED)**

Endowment funds by category from inception to date and changes in endowment net assets for the year ended June 30, 2013 consist of the following:

	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
Net Assets at Beginning of Year	\$ -	\$ 4,655	\$ 129,936	\$ 134,591
Investment Return:				
Interest Income	-	1,231	-	1,231
Unrealized Loss on Investments	-	3,582	-	3,582
Investment Fees	-	(422)	-	(422)
	<u>\$ -</u>	<u>\$ 9,046</u>	<u>\$ 129,936</u>	<u>\$ 138,982</u>

**Interpretation of Uniform Prudent Management of Institutional Funds**

During 2011, the State of Florida has enacted Uniform Prudent Management of Institutional Funds Act (UPMIFA) enhanced disclosure required by Accounting Standard Codification Endowments of Not-for-Profit Organizations: Net Assets Classification of Funds Subject to an Enacted Version of the UPMIFA, and Enhanced Disclosure for All Endowment Funds which become effective July 1, 2012. The Board of Directors of Wesley House is requiring the preservation of the fair value of the original gift as of the gift date of the donor restricted endowment funds per the donor stipulations.

As a result of this interpretation, Wesley House classifies the endowment as permanently restricted net assets. Wesley House considers the following factors in making a determination to appropriate or accumulate donor restricted endowment funds:

- 1) The duration and preservation of the fund
- 2) The purposes of the Organization and the donor restricted endowment fund
- 3) General economic conditions
- 4) The possible effect of inflation and deflation
- 5) The expected total return from income and the appreciation of investments
- 6) Other resources of the Organization
- 7) The investment policies of the Organization.

**Return Objectives and Risk Parameters**

Wesley House has adopted investment and spending policies for endowment assets that attempt to provide a predictable stream of funding to programs supported by its endowment while seeking to maintain the purchasing power of the endowment assets.

**Strategies Employed for Achieving Objectives**

The purpose of the Endowment Fund is to facilitate the board's desire to develop a source of revenue for Wesley House. In so doing, the Endowment Fund will provide a secure, long-term source of funds to: (a) fund special grants; (b) ensure long-term growth; (c) enhance our ability to meet changing needs in both the short and long-term; and, (d) support the administrative expenses of Wesley House as deemed appropriate.

**WESLEY HOUSE FAMILY SERVICES, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2014 AND 2013**

**NOTE 8 ENDOWMENT COMPOSITION (CONTINUED)**

**Spending Policy and How the Investment Objectives Relate to Spending Policy**

The board of directors has allowed use of the net income from donor restricted funds since 2001 to fund scholarships for children whose families are in need of support.

**Funds with Deficiencies**

From time to time, the fair value of assets associated with the donor restricted endowment funds may fall below the level that Wesley House's policies require to retain as a fund of perpetual duration. Deficiencies of this nature would be reported in unrestricted net assets. Wesley House does not have any deficiencies as of June 30, 2014 and 2013.

Donor restricted endowment funds are included in the statement of financial position under the following asset categories:

	2014	2013
Cash - Restricted	<u>\$ 140,412</u>	<u>\$ 138,982</u>

**NOTE 9 BOARD DESIGNATED UNRESTRICTED NET ASSETS**

Unrestricted net assets have been designated for specific purposes by the board. These purposes are as follows at June 30:

	2014	2013
Other	\$ 50,000	\$ 50,000
The Lester Johnson Estate	410,486	412,877
	<u>\$ 460,486</u>	<u>\$ 462,877</u>

**NOTE 10 TEMPORARILY RESTRICTED NET ASSETS**

Temporarily restricted net assets are as follows at June 30:

	2014	2013
Present Value of Below Market Leases on Daycare Sites	\$ 1,995,522	\$ 982,531
Foster Children Fund	16,553	22,331
Backpack Program	11,536	11,545
Children's Gift Fund	13,134	11,017
ParrotHead Fund	5,269	3,604
Marion Stevens Scholarships	10,476	9,046
Adoptive Children Fund	649	649
Walker Fund	233	233
Food for Families	1,061	961
Holiday Helpers	2,712	8,431
	<u>\$ 2,057,145</u>	<u>\$ 1,050,348</u>

**WESLEY HOUSE FAMILY SERVICES, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2014 AND 2013**

**NOTE 11 NET ASSETS RELEASED FROM RESTRICTION**

Net assets were released from restriction based on time and program restrictions. Net Assets released from restriction are as follows at June 30:

	2014	2013
Present Value of Below Market Leases on Daycare Sites	\$ -	\$ 111,390
Conch Republic	16,222	13,552
Klaus Murphy	19,750	20,710
Backpack Program	42,018	22,419
Children's Gift Fund	1,678	6,547
ParrotHead Fund	4,835	7,620
Marion Stevens Scholarships	-	422
Ocean Reef Foundation	-	14,829
Food for Families	400	17
Holiday Helpers	21,359	9,193
Miscellaneous Programs	-	820
	<u>\$ 106,262</u>	<u>\$ 207,519</u>

**NOTE 12 RELATED PARTY TRANSACTIONS**

One of the board members was employed at a financial institution where Wesley House had \$1,877,334 cash and cash equivalents and \$100,278 certificates of deposit held at June 30, 2014. Wesley House had \$2,064,483 in cash and cash equivalents and \$102,774 certificates of deposit held in that institution at June 30, 2013. The Board member abstains on decisions related to banking related matters and also does not personally benefit from this relationship.

One of the board members has been retained as legal counsel for Wesley House. For the years ended June 30, 2014 and 2013, expenditures for services provided were at a discounted rate of \$6,000 and \$6,000, respectively.

**INDEPENDENT AUDITORS' REPORT ON REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF  
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING  
STANDARDS**

Board of Directors  
Wesley House Family Services, Inc.  
Key West, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Wesley House Family Services, Inc., which comprise the statement of financial position as of June 30, 2014 and 2013, and the related statements of activities, and cash flows for the years then ended, and the related notes to the financial statements, and have issued our report thereon dated November 17, 2014.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Wesley House Family Services, Inc.'s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Wesley House Family Services, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of Wesley House Family Services, Inc.'s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Wesley House Family Services, Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



**CliftonLarsonAllen LLP**

Lakeland, Florida  
November 17, 2014



CliftonLarsonAllen

CliftonLarsonAllen LLP  
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**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH REQUIREMENTS THAT COULD HAVE A DIRECT AND MATERIAL EFFECT ON EACH MAJOR FEDERAL PROGRAM AND STATE PROJECT AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133 AND CHAPTER 10.650 RULES OF THE AUDITOR GENERAL**

Board of Directors  
Wesley House Family Services, Inc.  
Key West, Florida

**Report on Compliance for Each Major Federal Program and State Project**

We have audited Wesley House Family Services, Inc.'s compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* and the requirements described in the Executive Office of the Governor's State Projects Compliance Supplement, that could have a direct and material effect on each of Wesley House Family Services, Inc.'s major federal programs and state projects for the year ended June 30, 2014. Wesley House Family Services, Inc.'s major federal programs and state projects are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

**Management's Responsibility**

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs and state projects.

**Auditors' Responsibility**

Our responsibility is to express an opinion on compliance for each of Wesley House Family Services, Inc.'s major federal programs and state projects based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations* and Chapter 10.650 Rules of the Auditor General. Those standards, OMB Circular A-133 and Chapter 10.650, Rules of the Auditor General require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program and state project occurred. An audit includes examining, on a test basis, evidence about Wesley House Family Services, Inc.'s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program and state project. However, our audit does not provide a legal determination of Wesley House Family Services, Inc.'s compliance.

***Opinion on Each Major Federal Program and State Project***

In our opinion, Wesley House Family Services, Inc. complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs and state projects for the year ended June 30, 2014.

**Report on Internal Control Over Compliance**

Management of Wesley House Family Services, Inc. is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Wesley House Family Services, Inc.'s internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program and state project to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and state project and to test and report on internal control over compliance in accordance with OMB Circular A-133 and Chapter 10.650 Rules of the Auditor General, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Wesley House Family Services, Inc.'s internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program and state project on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program and state project will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program and state project that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Purpose of this Report**

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the result of that testing based on the requirements of OMB Circular A-133 and Chapter 10.650 Rules of the Auditor General. Accordingly, this report is not suitable for any other purpose.



**CliftonLarsonAllen LLP**

Lakeland, Florida  
November 17, 2014

**WESLEY HOUSE FAMILY SERVICES, INC.**  
**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
**AND STATE FINANCIAL ASSISTANCE**  
**YEAR ENDED JUNE 30, 2014**

Agency/Pass-Through Entity Program Title	CFDA or CSFA Number	Contract or Grant Number	Expenditures
<b>FEDERAL AWARDS - PASSED THROUGH</b>			
<b>Department of Agriculture</b>			
Passed through the State of Florida			
Department of Health:			
Child Care Food Program	10.558	I3397	\$ 66,928
Total Department of Agriculture			<u>66,928</u>
<b>U.S. Department of Health and Human Services</b>			
Passed through Our Kids of Miami-Dade/ Monroe, Inc. for Community Based Care: (Community Based Care State Cluster Program)			
Temporary Assistance for			
Needy Families (TANF) Block Grants	93.558	N/A	413,781
Child Welfare Services - State Grants	93.645	N/A	78,659
Promoting Safe and Stable Families	93.556	N/A	38,636
Foster Care - Title IV-E	93.658	N/A	937,049
Adoption Assistance	93.659	N/A	172,313
Social Services Block Grant	93.667	N/A	219,084
Child Abuse and Neglect State Grants	93.669	N/A	18,404
Independent Living	93.674	N/A	33,189
Promoting Safe and Stable Families - IV - B	93.556	N/A	8,134
Subtotal			<u>1,919,249</u>
Passed through Our Kids of Miami-Dade/ Monroe, Inc. for Community Based Care: State Matching Funds for Federal Programs (Community Based Care State Cluster Program)			
Temporary Assistance for			
Needy Families (TANF) Block Grants	93.558	N/A	694,722
Child Welfare Services - State Grants	93.645	N/A	26,220
Foster Care - Title IV-E	93.658	N/A	9,283
Adoption Assistance	93.659	N/A	168,340
Independent Living	93.674	N/A	8,297
Blocks Grants for Community Mental Health Services	93.958	N/A	36,506
Family Preservation and Support Services	93.556	N/A	2,711
Subtotal			<u>946,079</u>
Total Passed Through Our Kids of Miami/Dade Monroe, Inc.			<u>2,865,328</u>

**WESLEY HOUSE FAMILY SERVICES, INC.**  
**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
**AND STATE FINANCIAL ASSISTANCE (CONTINUED)**  
**YEAR ENDED JUNE 30, 2014**

Agency/Pass-Through Entity Program Title	CSFA Number	Contract or Grant Number	Expenditures
Passed through the Ounce of Prevention Fund of Florida:			
Healthy Families - TANF	93.558	LJ910	206,557
Healthy Families - CBCAP	93.590	LJ910	7,643
Total Passed Through the Ounce of Prevention Fund of Florida			<u>214,200</u>
Total Health and Human Services			<u>3,079,528</u>
<b>Total Federal Awards</b>			<u><u>\$ 3,146,456</u></u>
<b>STATE PROJECTS - PASSED THROUGH</b>			
<b>State of Florida Department of Children and Families</b>			
Passed through Our Kids of Miami-Dade/ Monroe, Inc.:			
(Community Based Care State Cluster Program)			
State Department of Children and Families in Home	60.074	N/A	\$ 327,320
State Department of Children and Families Out of Home	60.075	N/A	691,502
State Department of Children and Families Independent Living	60.112	N/A	<u>28,567</u>
Total Passed through Our Kids of Miami-Dade/Monroe, Inc.			<u>1,047,389</u>
<b>Total State Projects</b>			<u><u>\$ 1,047,389</u></u>
<b>Total Federal Awards and State Projects</b>			<u><u>\$ 4,193,845</u></u>

**WESLEY HOUSE FAMILY SERVICES, INC.  
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
AND STATE FINANCIAL ASSISTANCE  
YEAR ENDED JUNE 30, 2014**

**NOTE 1    GENERAL**

The accompanying Schedule of Expenditures of Federal Awards and State Financial Assistance includes the Federal awards and State projects activity of Wesley House Family Services, Inc. (Wesley House) and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations* and *Rules of the Auditor General – State Single Audits – Nonprofit and For-Profit Organizations*, issued by the Auditor General of the State of Florida. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

**NOTE 2    MAJOR PROGRAM DETERMINATION**

The Community Based Care State Cluster Program has funding sources which indicate that the source of funds includes multiple federal and state awards. In accordance with OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, each major program cannot be “unclustered” and, therefore, has been tested as a cluster. See the Summary of Auditor’s Results on pages 28 and 29.

**NOTE 3    SUBRECIPIENTS**

Wesley House does not provide awards to subrecipients.

**WESLEY HOUSE FAMILY SERVICES, INC.  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS –  
FEDERAL AWARDS AND STATE FINANCIAL ASSISTANCE  
YEAR ENDED JUNE 30, 2014**

**SECTION I - SUMMARY OF AUDITOR'S RESULTS**

**Financial Statements**

Type of auditor's report issued	Unmodified
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Internal control over financial reporting:

Material weakness identified	No
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Significant deficiency identified not considered to be a material weakness	No
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Noncompliance material to the financial statements noted	No
--	----

**Federal Awards and State Projects**

Internal control over major programs:

Material weakness identified	No
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Significant deficiency identified not considered to be a material weakness	No
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Type of auditor's report issued on compliance for major awards and projects	Unmodified
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Identification of Major Federal Awards and State Projects:

**Federal Awards**

**CFDA Number**

Community Based Care State Cluster Program	Various
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**State Projects**

**CSFA Number**

Community Based Care State Cluster Program	60.094
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Dollar threshold used to distinguish between Type A and Type B programs for Both Federal awards and State projects	\$300,000
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Auditee qualified as low-risk	Yes
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**WESLEY HOUSE FAMILY SERVICES, INC.  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS –  
FEDERAL AWARDS AND STATE FINANCIAL ASSISTANCE  
YEAR ENDED JUNE 30, 2014**

**SECTION II - FINANCIAL STATEMENT AUDIT**

There were no current year findings.

**SECTION III – FEDERAL AWARDS AND STATE PROJECTS FINDINGS AND QUESTIONED COSTS**

There were no current year findings.

## MANAGEMENT LETTER


Board of Directors  
And Management of Wesley House Family Services, Inc.  
Key West, Florida

We have audited the financial statements of Wesley House Family Services, Inc., as of and for the fiscal year ended June 30, 2014, and have issued our report thereon dated November 17, 2014.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; (if applicable) OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations; and Chapter 10.650, Rules of the Florida Auditor General. We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with Government Auditing Standards, Independent Auditor's Report on Compliance with Requirements That Could Have a Direct and Material Effect on Each Major Program, on Internal Control over Compliance, and on the Schedule of Expenditures of Federal Awards and State Financial Assistance in Accordance with OMB Circular A-133 and Chapter 10.650, Rules of the Auditor General. Disclosures in those reports and schedule, which are dated November 17, 2014, should be considered in conjunction with this management letter.

Additionally, our audit was conducted in accordance with Chapter 10.650, Rules of the Auditor General, which requires disclosure in the management letter noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements or State project amounts that is less than material but which warrants the attention of those charged with governance.

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, and applicable management and is not intended to be and should not be used by anyone other than these specified parties.



CliftonLarsonAllen LLP

Lakeland, Florida  
November 17, 2014

# **ATTACHMENT H**

**Wesley House Family Services, Inc.**

**2011 IRS Form 990  
For Year Ended June 30, 2014**

Form **990**Department of the Treasury  
Internal Revenue Service

**\*\* PUBLIC DISCLOSURE COPY \*\***  
**Return of Organization Exempt From Income Tax**  
Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)  
▶ Do not enter Social Security numbers on this form as it may be made public.  
▶ Information about Form 990 and its instructions is at [www.irs.gov/form990](http://www.irs.gov/form990).

OMB No. 1545-0047

**2013**Open to Public  
Inspection**A** For the 2013 calendar year, or tax year beginning **JUL 1, 2013** and ending **JUN 30, 2014****B** Check if applicable:Address change  
Name change  
Initial return  
Terminated  
Amended return  
Application pending**C** Name of organization**WESLEY HOUSE FAMILY SERVICES, INC.**

Doing Business As

Number and street (or P.O. box if mail is not delivered to street address) Room/suite  
**1304 TRUMAN AVE**City or town, state or province, country, and ZIP or foreign postal code  
**KEY WEST, FL 33040****F** Name and address of principal officer: **BRYAN GREEN**  
**SAME AS C ABOVE****D** Employer identification number**59-0624461****E** Telephone number  
**305-809-5000****G** Gross receipts \$ **5,569,199.****H(a)** Is this a group return for subordinates? Yes ☐ No ☒**H(b)** Are all subordinates included? Yes ☐ No ☐  
If "No," attach a list. (see instructions)**H(c)** Group exemption number ▶**I** Tax-exempt status: ☒ 501(c)(3) ☐ 501(c) ( ) (insert no.) ☐ 4947(a)(1) or ☐ 527**J** Website: ▶ **WWW.WESLEYHOUSE.ORG****K** Form of organization: ☒ Corporation ☐ Trust ☐ Association ☐ Other ▶**L** Year of formation: **1975** **M** State of legal domicile: **FL****Part I Summary**

Activities & Governance	
<b>1</b>	Briefly describe the organization's mission or most significant activities: <b>TO PROMOTE AND ENHANCE THE SAFETY, WELL-BEING AND DEVELOPMENT OF CHILDREN.</b>
<b>2</b>	Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.
<b>3</b>	Number of voting members of the governing body (Part VI, line 1a)
<b>4</b>	Number of independent voting members of the governing body (Part VI, line 1b)
<b>5</b>	Total number of individuals employed in calendar year 2013 (Part V, line 2a)
<b>6</b>	Total number of volunteers (estimate if necessary)
<b>7a</b>	Total unrelated business revenue from Part VIII, column (C), line 12
<b>7b</b>	Net unrelated business taxable income from Form 990-T, line 34

Revenue	
<b>8</b>	Contributions and grants (Part VIII, line 1h)
<b>9</b>	Program service revenue (Part VIII, line 2g)
<b>10</b>	Investment income (Part VIII, column (A), lines 3, 4, and 7d)
<b>11</b>	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)
<b>12</b>	Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)

Expenses	
<b>13</b>	Grants and similar amounts paid (Part IX, column (A), lines 1-3)
<b>14</b>	Benefits paid to or for members (Part IX, column (A), line 4)
<b>15</b>	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)
<b>16a</b>	Professional fundraising fees (Part IX, column (A), line 11e)
<b>b</b>	Total fundraising expenses (Part IX, column (D), line 25) ▶ <b>9,952.</b>
<b>17</b>	Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)
<b>18</b>	Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)
<b>19</b>	Revenue less expenses. Subtract line 18 from line 12

Net Assets or Fund Balances	
<b>20</b>	Total assets (Part X, line 16)
<b>21</b>	Total liabilities (Part X, line 26)
<b>22</b>	Net assets or fund balances. Subtract line 21 from line 20

Part II Signature Block	
<b>23</b>	Contributions and grants (Part VIII, line 1h)
<b>24</b>	Program service revenue (Part VIII, line 2g)
<b>25</b>	Investment income (Part VIII, column (A), lines 3, 4, and 7d)
<b>26</b>	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)
<b>27</b>	Total revenue - add lines 23 through 26 (must equal Part VIII, column (A), line 12)
<b>28</b>	Grants and similar amounts paid (Part IX, column (A), lines 1-3)
<b>29</b>	Benefits paid to or for members (Part IX, column (A), line 4)
<b>30</b>	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)
<b>31a</b>	Professional fundraising fees (Part IX, column (A), line 11e)
<b>b</b>	Total fundraising expenses (Part IX, column (D), line 25) ▶ <b>9,952.</b>
<b>32</b>	Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)
<b>33</b>	Total expenses. Add lines 28-32 (must equal Part IX, column (A), line 25)
<b>34</b>	Revenue less expenses. Subtract line 33 from line 27

Net Assets or Fund Balances	
<b>35</b>	Total assets (Part X, line 16)
<b>36</b>	Total liabilities (Part X, line 26)
<b>37</b>	Net assets or fund balances. Subtract line 36 from line 35

Part II Signature Block	
<b>38</b>	Contributions and grants (Part VIII, line 1h)
<b>39</b>	Program service revenue (Part VIII, line 2g)
<b>40</b>	Investment income (Part VIII, column (A), lines 3, 4, and 7d)
<b>41</b>	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)
<b>42</b>	Total revenue - add lines 38 through 41 (must equal Part VIII, column (A), line 12)
<b>43</b>	Grants and similar amounts paid (Part IX, column (A), lines 1-3)
<b>44</b>	Benefits paid to or for members (Part IX, column (A), line 4)
<b>45</b>	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)
<b>46a</b>	Professional fundraising fees (Part IX, column (A), line 11e)
<b>b</b>	Total fundraising expenses (Part IX, column (D), line 25) ▶ <b>9,952.</b>
<b>47</b>	Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)
<b>48</b>	Total expenses. Add lines 43-47 (must equal Part IX, column (A), line 25)
<b>49</b>	Revenue less expenses. Subtract line 48 from line 42

Net Assets or Fund Balances	
<b>50</b>	Total assets (Part X, line 16)
<b>51</b>	Total liabilities (Part X, line 26)
<b>52</b>	Net assets or fund balances. Subtract line 51 from line 50

Part II Signature Block	
<b>53</b>	Contributions and grants (Part VIII, line 1h)
<b>54</b>	Program service revenue (Part VIII, line 2g)
<b>55</b>	Investment income (Part VIII, column (A), lines 3, 4, and 7d)
<b>56</b>	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)
<b>57</b>	Total revenue - add lines 53 through 56 (must equal Part VIII, column (A), line 12)
<b>58</b>	Grants and similar amounts paid (Part IX, column (A), lines 1-3)
<b>59</b>	Benefits paid to or for members (Part IX, column (A), line 4)
<b>60</b>	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)
<b>61a</b>	Professional fundraising fees (Part IX, column (A), line 11e)
<b>b</b>	Total fundraising expenses (Part IX, column (D), line 25) ▶ <b>9,952.</b>
<b>62</b>	Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)
<b>63</b>	Total expenses. Add lines 58-62 (must equal Part IX, column (A), line 25)
<b>64</b>	Revenue less expenses. Subtract line 63 from line 57

Net Assets or Fund Balances	
<b>65</b>	Total assets (Part X, line 16)
<b>66</b>	Total liabilities (Part X, line 26)
<b>67</b>	Net assets or fund balances. Subtract line 66 from line 65

Part II Signature Block	
<b>68</b>	Contributions and grants (Part VIII, line 1h)
<b>69</b>	Program service revenue (Part VIII, line 2g)
<b>70</b>	Investment income (Part VIII, column (A), lines 3, 4, and 7d)
<b>71</b>	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)
<b>72</b>	Total revenue - add lines 68 through 71 (must equal Part VIII, column (A), line 12)
<b>73</b>	Grants and similar amounts paid (Part IX, column (A), lines 1-3)
<b>74</b>	Benefits paid to or for members (Part IX, column (A), line 4)
<b>75</b>	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)
<b>76a</b>	Professional fundraising fees (Part IX, column (A), line 11e)
<b>b</b>	Total fundraising expenses (Part IX, column (D), line 25) ▶ <b>9,952.</b>
<b>77</b>	Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)
<b>78</b>	Total expenses. Add lines 73-77 (must equal Part IX, column (A), line 25)
<b>79</b>	Revenue less expenses. Subtract line 78 from line 72

Net Assets or Fund Balances	
<b>80</b>	Total assets (Part X, line 16)
<b>81</b>	Total liabilities (Part X, line 26)
<b>82</b>	Net assets or fund balances. Subtract line 81 from line 80

Part II Signature Block	
<b>83</b>	Contributions and grants (Part VIII, line 1h)
<b>84</b>	Program service revenue (Part VIII, line 2g)
<b>85</b>	Investment income (Part VIII, column (A), lines 3, 4, and 7d)
<b>86</b>	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)
<b>87</b>	Total revenue - add lines 83 through 86 (must equal Part VIII, column (A), line 12)
<b>88</b>	Grants and similar amounts paid (Part IX, column (A), lines 1-3)
<b>89</b>	Benefits paid to or for members (Part IX, column (A), line 4)
<b>90</b>	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)
<b>91a</b>	Professional fundraising fees (Part IX, column (A), line 11e)
<b>b</b>	Total fundraising expenses (Part IX, column (D), line 25) ▶ <b>9,952.</b>
<b>92</b>	Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)
<b>93</b>	Total expenses. Add lines 88-92 (must equal Part IX, column (A), line 25)
<b>94</b>	Revenue less expenses. Subtract line 93 from line 87

Net Assets or Fund Balances	
<b>95</b>	Total assets (Part X, line 16)
<b>96</b>	Total liabilities (Part X, line 26)
<b>97</b>	Net assets or fund balances. Subtract line 96 from line 95

Part II Signature Block	
<b>98</b>	Contributions and grants (Part VIII, line 1h)
<b>99</b>	Program service revenue (Part VIII, line 2g)
<b>100</b>	Investment income (Part VIII, column (A), lines 3, 4, and 7d)
<b>101</b>	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)
<b>102</b>	Total revenue - add lines 98 through 101 (must equal Part VIII, column (A), line 12)
<b>103</b>	Grants and similar amounts paid (Part IX, column (A), lines 1-3)
<b>104</b>	Benefits paid to or for members (Part IX, column (A), line 4)
<b>105</b>	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)
<b>106a</b>	Professional fundraising fees (Part IX, column (A), line 11e)
<b>b</b>	Total fundraising expenses (Part IX, column (D), line 25) ▶ <b>9,952.</b>
<b>107</b>	Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)
<b>108</b>	Total expenses. Add lines 103-107 (must equal Part IX, column (A), line 25)
<b>109</b>	Revenue less expenses. Subtract line 108 from line 102

Net Assets or Fund Balances	
<b>110</b>	Total assets (Part X, line 16)
<b>111</b>	Total liabilities (Part X, line 26)
<b>112</b>	Net assets or fund balances. Subtract line 111 from line 110

Part II Signature Block	
<b>113</b>	Contributions and grants (Part VIII, line 1h)
<b>114</b>	Program service revenue (Part VIII, line 2g)
<b>115</b>	Investment income (Part VIII, column (A), lines 3, 4, and 7d)
<b>116</b>	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)
<b>117</b>	Total revenue - add lines 113 through 116 (must equal Part VIII, column (A), line 12)
<b>118</b>	Grants and similar amounts paid (Part IX, column (A), lines 1-3)
<b>119</b>	Benefits paid to or for members (Part IX, column (A), line 4)
<b>120</b>	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)
<b>121a</b>	Professional fundraising fees (Part IX, column (A), line 11e)
<b>b</b>	Total fundraising expenses (Part IX, column (D), line 25) ▶ <b>9,952.</b>
<b>122</b>	Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)
<b>123</b>	Total expenses. Add lines 118-122 (must equal Part IX, column (A), line 25)
<b>124</b>	Revenue less expenses. Subtract line 123 from line 117

Net Assets or Fund Balances	
<b>125</b>	Total assets (Part X, line 16)
<b>126</b>	Total liabilities (Part X, line 26)
<b>127</b>	Net assets or fund balances. Subtract line 126 from line 125

Part II Signature Block	
<b>128</b>	Contributions and grants (Part VIII, line 1h)
<b>129</b>	Program service revenue (Part VIII, line 2g)
<b>130</b>	Investment income (Part VIII, column (A), lines 3, 4, and 7d)
<b>131</b>	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)
<b>132</b>	Total revenue - add lines 128 through 131 (must equal Part VIII, column (A), line 12)
<b>133</b>	Grants and similar amounts paid (Part IX, column (A), lines 1-3)
<b>134</b>	Benefits paid to or for members (Part IX, column (A), line 4)
<b>135</b>	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)
<b>136a</b>	Professional fundraising fees (Part IX, column (A), line 11e)
<b>b</b>	Total fundraising expenses (Part IX, column (D), line 25) ▶ <b>9,952.</b>
<b>137</b>	Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)
<b>138</b>	Total expenses. Add lines 133-137 (must equal Part IX, column (A), line 25)
<b>139</b>	Revenue less expenses. Subtract line 138 from line 132

Net Assets or Fund Balances	
<b>140</b>	Total assets (Part X, line 16)
<b>141</b>	Total liabilities (Part X, line 26)
<b>142</b>	Net assets or fund balances. Subtract line 141 from line 140

Part II Signature Block	
<b>143</b>	Contributions and grants (Part VIII, line 1h)
<b>144</b>	Program service revenue (Part VIII, line 2g)
<b>145</b>	Investment income (Part VIII, column (A), lines 3, 4, and 7d)
<b>146</b>	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)
<b>147</b>	Total revenue - add lines 143 through 146 (must equal Part VIII, column (A), line 12)
<b>148</b>	Grants and similar amounts paid (Part IX, column (A), lines 1-3)
<b>149</b>	Benefits paid to or for members (Part IX, column (A), line 4)
<b>150</b>	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)
<b>151a</b>	Professional fundraising fees (Part IX, column (A), line 11e)
<b>b</b>	Total fundraising expenses (Part IX, column (D), line 25) ▶ <b>9,952.</b>
<b>152</b>	Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)
<b>153</b>	Total expenses. Add lines 148-152 (must equal Part IX, column (A), line 25)
<b>154</b>	Revenue less expenses. Subtract line 153 from line 147

Net Assets or Fund Balances	
<b>155</b>	Total assets (Part X, line 16)
<b>156</b>	Total liabilities (Part X, line 26)
<b>157</b>	Net assets or fund balances. Subtract line 156 from line 155

Part II Signature Block	
<b>158</b>	Contributions and grants (Part VIII, line 1h)
<b>159</b>	Program service revenue (Part VIII, line 2g)
<b>160</b>	Investment income (Part VIII, column (A), lines 3, 4, and 7d)
<b>161</b>	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)
<b>162</b>	Total revenue - add lines 158 through 161 (must equal Part VIII, column (A), line 12)
<b>163</b>	Grants and similar amounts paid (Part IX, column (A), lines 1-3)
<b>164</b>	Benefits paid to or for members (Part IX, column (A), line 4)
<b>165</b>	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)
<b>166a</b>	Professional fundraising fees (Part IX, column (A), line 11e)
<b>b</b>	Total fundraising expenses (Part IX, column (D), line 25) ▶ <b>9,952.</b>
<b>167</b>	Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)
<b>168</b>	Total expenses. Add lines 163-167 (must equal Part IX, column (A), line 25)
<b>169</b>	Revenue less expenses. Subtract line 168 from line 162

Net Assets or Fund Balances	
<b>170</b>	Total assets (Part X, line 16)
<b>171</b>	Total liabilities (Part X, line 26)
<b>172</b>	Net assets or fund balances. Subtract line 171 from line 170

Part II Signature Block	
<b>173</b>	Contributions and grants (Part VIII, line 1h)
<b>174</b>	Program service revenue (Part VIII, line 2g)
<b>175</b>	Investment income (Part VIII, column (A), lines 3, 4, and 7d)
<b>176</b>	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)
<b>177</b>	Total revenue - add lines 173 through 176 (must equal Part VIII, column (A), line 12)
<b>178</b>	Grants and similar amounts paid (Part IX, column (A), lines 1-3)
<b>179</b>	Benefits paid to or for members (Part IX, column (A), line 4)
<b>180</b>	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)
<b>181a</b>	Professional fundraising fees (Part IX, column (A), line 11e)
<b>b</b>	Total fundraising expenses (Part IX, column (D), line 25) ▶ <b>9,952.</b>
<b>182</b>	Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)
<b>183</b>	Total expenses. Add lines 178-182 (must equal Part IX, column (A), line 25)
<b>184</b>	Revenue less expenses. Subtract line 183 from line 177

Net Assets or Fund Balances	
<b>185</b>	Total assets (Part X, line 16)
<b>186</b>	Total liabilities (Part X, line 26)
<b>187</b>	Net assets or fund balances. Subtract line 186 from line 185

Part II Signature Block	
<b>188</b>	Contributions and grants (Part VIII, line 1h)
<b>189</b>	Program service revenue (Part VIII, line 2g)
<b>190</b>	Investment income (Part VIII, column (A), lines 3, 4, and 7d)
<b>191</b>	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)
<b>192</b>	Total revenue - add lines 188 through 191 (must equal Part VIII, column (A), line 12)
<b>193</b>	Grants and similar amounts paid (Part IX, column (A), lines 1-3)
<b>194</b>	Benefits paid to or for members (Part IX, column (A), line 4)
<b>195</b>	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)
<b>196a</b>	Professional fundraising fees (Part IX, column (A), line 11e)
<b>b</b>	Total fundraising expenses (Part IX, column (D), line 25) ▶ <b>9,952.</b>
<b>197</b>	Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)
<b>198</b>	Total expenses. Add lines 193-197 (must equal Part IX, column (A), line 25)
<b>199</b>	Revenue less expenses. Subtract line 198 from line 192

Net Assets or Fund Balances	
<b>200</b>	Total assets (Part X, line 16)
<b>201</b>	Total liabilities (Part X, line 26)
<b>202</b>	Net assets or fund balances. Subtract line 201 from line 200

Part II Signature Block	
<b>203</b>	Contributions and grants (Part VIII, line 1h)
<b>204</b>	Program service revenue (Part VIII, line 2g)
<b>205</b>	Investment income (Part VIII, column (A), lines 3, 4, and 7d)
<b>206</b>	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)
<b>207</b>	Total revenue - add lines 203 through 206 (must equal Part VIII, column (A), line 12)
<b>208</b>	Grants and similar amounts paid (Part IX, column (A), lines 1-3)
<b>209</b>	Benefits paid to or for members (Part IX, column (A), line 4)
<b>210</b>	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)
<b>211a</b>	Professional fundraising fees (Part IX, column (A), line 11e)
<b>b</b>	Total fundraising expenses (Part IX, column (D), line 25) ▶ <b>9,952.</b>
<b>212</b>	Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)
<b>213</b>	Total expenses. Add lines 208-212 (must equal Part IX, column (A), line 25)
<b>214</b>	Revenue less expenses. Subtract line 213 from line 207

Net Assets or Fund Balances	
<b>215</b>	Total assets (Part X, line 16)
<b>216</b>	Total liabilities (Part X, line 26)
<b>217</b>	Net assets or fund balances. Subtract line 216 from line 215

Part II Signature Block	
<b>218</b>	Contributions and grants (Part VIII, line 1h)
<b>219</b>	Program service revenue (Part VIII, line 2g)
<b>220</b>	Investment income (Part VIII, column (A), lines 3, 4, and 7d)
<b>221</b>	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)
<b>222</b>	Total revenue - add lines 218 through 221 (must equal Part VIII, column (A), line 12)
<b>223</b>	Grants and similar amounts paid (Part IX, column (A), lines 1-3)
<b>224</b>	Benefits paid to or for members (Part IX, column (A), line 4)
<b>225</b>	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)
<b>226a</b>	Professional fundraising fees (Part IX, column (A), line 11e)
<b>b</b>	Total fundraising expenses (Part IX, column (D), line 25) ▶ <b>9,952.</b>
<b>227</b>	Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)
<b>228</b>	Total expenses. Add lines 223-227 (must equal Part IX, column (A), line 25)
<b>229</b>	Revenue less expenses. Subtract line 228 from line 222

Net Assets or Fund Balances	
<b>230</b>	Total assets (Part X, line 16)
<b>231</b>	Total liabilities (Part X, line 26)
<b>232</b>	

**Part III** Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III

- 1 Briefly describe the organization's mission:

WESLEY HOUSE FAMILY SERVICES PROMOTES AND ENHANCES THE SAFETY, WELL-BEING AND DEVELOPMENT OF CHILDREN BY EDUCATING, SUPPORTING AND MEETING THE NEEDS OF FAMILIES. WESLEY HOUSE IS COA ACCREDITED.

- 2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ?

If "Yes," describe these new services on Schedule O.

Yes ☒ No

- 3 Did the organization cease conducting, or make significant changes in how it conducts, any program services?

If "Yes," describe these changes on Schedule O.

Yes ☒ No

- 4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code: ) (Expenses \$ 4,423,040. including grants of \$ 865,000. ) (Revenue \$ 38,452. )  
 FULL CASE MANAGEMENT (FCM)- FULL CASE MANAGEMENT SERVICES ARE PROVIDED TO FAMILIES WHO BECOME INVOLVED IN THE DEPENDENCY CARE SYSTEM. THE CASE MANAGEMENT TEAM COORDINATES SERVICES FOR THE CHILDREN AND THEIR FAMILIES, AND DEVELOPS A PERSONALIZED PLAN TO STRENGTHEN AND PRESERVE THE FAMILY WHILE FOCUSING ON OUR PRIMARY GOAL OF PROTECTING AT-RISK CHILDREN.

WESLEY HOUSE RECRUITS, TRAINS AND SUPPORTS FOSTER PARENTS FOR CHILDREN WHO CAN NO LONGER SAFELY REMAIN IN THEIR OWN HOME. THE AGENCY SEEKS TO FIND QUALIFIED ADOPTIVE PARENTS FOR CHILDREN WHO ARE IN PROTECTIVE CARE AND CANNOT BE REUNITED WITH THEIR PARENTS, OR PLACED WITH RELATIVES.

4b (Code: ) (Expenses \$ 323,361. including grants of \$ 0. ) (Revenue \$ 445. )  
 STRENGTHENING FAMILIES PREVENTION SERVICES-  
 PREVENTION SERVICES: WESLEY HOUSE PROVIDES SHORT-TERM 24/7 INTENSIVE FAMILY PRESERVATION CRISIS INTERVENTION SERVICES, LONGER TERM SAFE AND STABLE FAMILY INTERVENTION/PREVENTION SERVICES TO FAMILIES AT RISK OF ABUSE AND NEGLECT AND A DEPENDENCY PARENTING PROGRAM FOR FAMILIES IN THE DEPENDENCY CARE SYSTEM.

HEALTHY FAMILIES MONROE: HEALTHY FAMILIES IS A VOLUNTARY, IN-HOME SUPPORT PROGRAM FOR EXPECTANT AND NEW PARENTS TO PROMOTE POSITIVE PARENT-CHILD RELATIONSHIPS FOR AT-RISK FAMILIES.

4c (Code: ) (Expenses \$ 764,891. including grants of \$ 0. ) (Revenue \$ 657,892. )  
 INEZ MARTIN CHILD DEVELOPMENT CENTER (CDC): THE GOLD SEAL AND COA ACCREDITED DIRECTLY-OPERATED INEZ MARTIN CDC PROVIDES AGE APPROPRIATE EARLY CHILDHOOD LEARNING ACTIVITIES USING THE CREATIVE CURRICULUM APPROACH IN A SAFE AND NURTURING ENVIRONMENT AND A FREE HEALTHY NUTRITIONAL MEAL PROGRAM. DOH FOOD PROGRAM: WESLEY HOUSE, THROUGH THE FLORIDA DEPARTMENT OF HEALTH AND NUTRITION, PROVIDES NUTRITIONAL BREAKFASTS, LUNCHES AND AFTERNOON SNACKS TO ALL CHILDREN ENROLLED IN THE INEZ MARTIN CDC AT NO COST TO THE FAMILY. ADDITIONALLY, ELIGIBLE CHILDREN RECEIVE A BACKPACK EVERY FRIDAY FILLED WITH FOOD TO HELP THEM THROUGH THE WEEKEND.

- 4d Other program services (Describe in Schedule O.)

(Expenses \$

including grants of \$

(Revenue \$

4e Total program service expenses 5,511,292.

**Part IV Checklist of Required Schedules**

	Yes	No
1 Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? <i>If "Yes," complete Schedule A</i>	X	
2 Is the organization required to complete Schedule B, Schedule of Contributors?	X	
3 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? <i>If "Yes," complete Schedule C, Part I</i>		X
4 <b>Section 501(c)(3) organizations.</b> Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? <i>If "Yes," complete Schedule C, Part II</i>		X
5 Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? <i>If "Yes," complete Schedule C, Part III</i>		X
6 Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? <i>If "Yes," complete Schedule D, Part I</i>		X
7 Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? <i>If "Yes," complete Schedule D, Part II</i>		X
8 Did the organization maintain collections of works of art, historical treasures, or other similar assets? <i>If "Yes," complete Schedule D, Part III</i>		X
9 Did the organization report an amount in Part X, line 21, for escrow or custodial account liability; serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? <i>If "Yes," complete Schedule D, Part IV</i>		X
10 Did the organization, directly or through a related organization, hold assets in temporarily restricted endowments, permanent endowments, or quasi-endowments? <i>If "Yes," complete Schedule D, Part V</i>	X	
11 If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable.		
a Did the organization report an amount for land, buildings, and equipment in Part X, line 10? <i>If "Yes," complete Schedule D, Part VI</i>	X	
b Did the organization report an amount for investments - other securities in Part X, line 12 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VII</i>		X
c Did the organization report an amount for investments - program related in Part X, line 13 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VIII</i>		X
d Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part IX</i>		X
e Did the organization report an amount for other liabilities in Part X, line 25? <i>If "Yes," complete Schedule D, Part X</i>		X
f Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? <i>If "Yes," complete Schedule D, Part X</i>	X	
12a Did the organization obtain separate, independent audited financial statements for the tax year? <i>If "Yes," complete Schedule D, Parts XI and XII</i>	X	
b Was the organization included in consolidated, independent audited financial statements for the tax year? <i>If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional</i>		X
13 Is the organization a school described in section 170(b)(1)(A)(ii)? <i>If "Yes," complete Schedule E</i>		X
14a Did the organization maintain an office, employees, or agents outside of the United States?		X
b Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? <i>If "Yes," complete Schedule F, Parts I and IV</i>		X
15 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? <i>If "Yes," complete Schedule F, Parts II and IV</i>		X
16 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? <i>If "Yes," complete Schedule F, Parts III and IV</i>		X
17 Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? <i>If "Yes," complete Schedule G, Part I</i>		X
18 Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? <i>If "Yes," complete Schedule G, Part II</i>	X	
19 Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? <i>If "Yes," complete Schedule G, Part III</i>		X
20a Did the organization operate one or more hospital facilities? <i>If "Yes," complete Schedule H</i>		X
b If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?		X

**Part IV Checklist of Required Schedules** (continued)

	Yes	No
<b>21</b> Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or government on Part IX, column (A), line 1? If "Yes," complete Schedule I, Parts I and II	X	
<b>22</b> Did the organization report more than \$5,000 of grants or other assistance to individuals in the United States on Part IX, column (A), line 2? If "Yes," complete Schedule I, Parts I and III	X	
<b>23</b> Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? If "Yes," complete Schedule J		X
<b>24a</b> Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a		X
<b>b</b> Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?		
<b>c</b> Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?		
<b>d</b> Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?		
<b>25a</b> <b>Section 501(c)(3) and 501(c)(4) organizations.</b> Did the organization engage in an excess benefit transaction with a disqualified person during the year? If "Yes," complete Schedule L, Part I		X
<b>b</b> Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I		X
<b>26</b> Did the organization report any amount on Part X, line 5, 6, or 22 for receivables from or payables to any current or former officers, directors, trustees, key employees, highest compensated employees, or disqualified persons? If so, complete Schedule L, Part II		X
<b>27</b> Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity or family member of any of these persons? If "Yes," complete Schedule L, Part III		X
<b>28</b> Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions for applicable filing thresholds, conditions, and exceptions):		
<b>a</b> A current or former officer, director, trustee, or key employee? If "Yes," complete Schedule L, Part IV		X
<b>b</b> A family member of a current or former officer, director, trustee, or key employee? If "Yes," complete Schedule L, Part IV		X
<b>c</b> An entity of which a current or former officer, director, trustee, or key employee (or a family member thereof) was an officer, director, trustee, or direct or indirect owner? If "Yes," complete Schedule L, Part IV		X
<b>29</b> Did the organization receive more than \$25,000 in non-cash contributions? If "Yes," complete Schedule M	X	
<b>30</b> Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? If "Yes," complete Schedule M		X
<b>31</b> Did the organization liquidate, terminate, or dissolve and cease operations? If "Yes," complete Schedule N, Part I		X
<b>32</b> Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? If "Yes," complete Schedule N, Part II		X
<b>33</b> Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? If "Yes," complete Schedule R, Part I		X
<b>34</b> Was the organization related to any tax-exempt or taxable entity? If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1		X
<b>35a</b> Did the organization have a controlled entity within the meaning of section 512(b)(13)?		X
<b>b</b> If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," complete Schedule R, Part V, line 2		
<b>36</b> <b>Section 501(c)(3) organizations.</b> Did the organization make any transfers to an exempt non-charitable related organization? If "Yes," complete Schedule R, Part V, line 2		X
<b>37</b> Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? If "Yes," complete Schedule R, Part VI		X
<b>38</b> Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11b and 19?	X	

Note. All Form 990 filers are required to complete Schedule O

Form 990 (2013)

**Part V****Statements Regarding Other IRS Filings and Tax Compliance**

Check if Schedule O contains a response or note to any line in this Part V

		Yes	No
<b>1a</b>	Enter the number reported in Box 3 of Form 1096. Enter -0- if not applicable	81	
<b>b</b>	Enter the number of Forms W-2G included in line 1a. Enter -0- if not applicable	0	
<b>c</b>	Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?		X
<b>2a</b>	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return	110	
<b>b</b>	If at least one is reported on line 2a, did the organization file all required federal employment tax returns? <b>Note.</b> If the sum of lines 1a and 2a is greater than 250, you may be required to e-file (see instructions)		X
<b>3a</b>	Did the organization have unrelated business gross income of \$1,000 or more during the year?		X
<b>b</b>	If "Yes," has it filed a Form 990-T for this year? If "No," to line 3b, provide an explanation in Schedule O		
<b>4a</b>	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?		X
<b>b</b>	If "Yes," enter the name of the foreign country: See instructions for filing requirements for Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts.		
<b>5a</b>	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?		X
<b>b</b>	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?		X
<b>c</b>	If "Yes," to line 5a or 5b, did the organization file Form 8886-T?		
<b>6a</b>	Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?		X
<b>b</b>	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?		
<b>7</b>	<b>Organizations that may receive deductible contributions under section 170(c).</b>		
<b>a</b>	Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?		X
<b>b</b>	If "Yes," did the organization notify the donor of the value of the goods or services provided?		
<b>c</b>	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?		X
<b>d</b>	If "Yes," indicate the number of Forms 8282 filed during the year	7d	
<b>e</b>	Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?		X
<b>f</b>	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?		X
<b>g</b>	If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?		
<b>h</b>	If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?		
<b>8</b>	<b>Sponsoring organizations maintaining donor advised funds and section 509(a)(3) supporting organizations.</b> Did the supporting organization, or a donor advised fund maintained by a sponsoring organization, have excess business holdings at any time during the year?		
<b>9</b>	<b>Sponsoring organizations maintaining donor advised funds.</b>		
<b>a</b>	Did the organization make any taxable distributions under section 4966?		
<b>b</b>	Did the organization make a distribution to a donor, donor advisor, or related person?		
<b>10</b>	<b>Section 501(c)(7) organizations.</b> Enter:		
<b>a</b>	Initiation fees and capital contributions included on Part VIII, line 12	10a	
<b>b</b>	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities	10b	
<b>11</b>	<b>Section 501(c)(12) organizations.</b> Enter:		
<b>a</b>	Gross income from members or shareholders	11a	
<b>b</b>	Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them.)	11b	
<b>12a</b>	<b>Section 4947(a)(1) non-exempt charitable trusts.</b> Is the organization filing Form 990 in lieu of Form 1041?		
<b>b</b>	If "Yes," enter the amount of tax-exempt interest received or accrued during the year	12b	
<b>13</b>	<b>Section 501(c)(29) qualified nonprofit health insurance issuers.</b>		
<b>a</b>	Is the organization licensed to issue qualified health plans in more than one state? <b>Note.</b> See the instructions for additional information the organization must report on Schedule O.		
<b>b</b>	Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans	13b	
<b>c</b>	Enter the amount of reserves on hand	13c	
<b>14a</b>	Did the organization receive any payments for indoor tanning services during the tax year?		X
<b>b</b>	If "Yes," has it filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O		

**Part VI Governance, Management, and Disclosure** For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O. See instructions.

Check if Schedule O contains a response or note to any line in this Part VI

X

**Section A. Governing Body and Management**

	1a	1b	2	3	4	5	6	7a	7b	8a	8b	9	Yes	No
1a Enter the number of voting members of the governing body at the end of the tax year. If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain in Schedule O.	14													
b Enter the number of voting members included in line 1a, above, who are independent		14												
2 Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?														
3 Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, or trustees, or key employees to a management company or other person?														
4 Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?														
5 Did the organization become aware during the year of a significant diversion of the organization's assets?														
6 Did the organization have members or stockholders?														
7a Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?														
b Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?														
8 Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:														
a The governing body?														
b Each committee with authority to act on behalf of the governing body?														
9 Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses in Schedule O														

**Section B. Policies** (This Section B requests information about policies not required by the Internal Revenue Code.)

	10a	10b	11a	12a	12b	12c	13	14	15a	15b	16a	16b	Yes	No
10a Did the organization have local chapters, branches, or affiliates?														
b If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?														
11a Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?														
b Describe in Schedule O the process, if any, used by the organization to review this Form 990.														
12a Did the organization have a written conflict of interest policy? If "No," go to line 13														
b Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts?														
c Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe in Schedule O how this was done														
13 Did the organization have a written whistleblower policy?														
14 Did the organization have a written document retention and destruction policy?														
15 Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?														
a The organization's CEO, Executive Director, or top management official														
b Other officers or key employees of the organization														
If "Yes" to line 15a or 15b, describe the process in Schedule O (see instructions).														
16a Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?														
b If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?														

**Section C. Disclosure**

17 List the states with which a copy of this Form 990 is required to be filed **FL**

18 Section 6104 requires an organization to make its Forms 1023 (or 1024 if applicable), 990, and 990-T (Section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.  
☒ Own website ☒ Another's website ☒ Upon request Other (explain in Schedule O)

19 Describe in Schedule O whether (and if so, how), the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.

20 State the name, physical address, and telephone number of the person who possesses the books and records of the organization: **GREG WHEELER - 305-809-5000**  
**1304 TRUMAN AVE, KEY WEST, FL 33040**

**Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors**

Check if Schedule O contains a response or note to any line in this Part VII

**Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees****1a** Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.

- List all of the organization's **current** key employees, if any. See instructions for definition of "key employee."

- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.

- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.

- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.

List persons in the following order: individual trustees or directors; institutional trustees; officers; key employees; highest compensated employees; and former such persons.

Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and Title	(B) Average hours per week (list any hours for related organizations below line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) BRYAN GREEN BOARD CHAIR & INTERIM CEO	40.00	X		X				0.	0.	0.
(2) REV. RUBEN VELASCO VICE CHAIR	1.00	X		X				0.	0.	0.
(3) ESTHER TUPINO TREASURER	1.00	X		X				0.	0.	0.
(4) JO PINE SECRETARY	1.00	X		X				0.	0.	0.
(5) ALICE CALLEJA DIRECTOR	1.00	X						0.	0.	0.
(6) ROSEMARY ENRIGHT DIRECTOR	1.00	X						0.	0.	0.
(7) CLAUDE J. GARDNER JR. DIRECTOR	1.00	X						0.	0.	0.
(8) CARRIE GROOMES-DAVIS DIRECTOR	1.00	X						0.	0.	0.
(9) KAREN LOCKWOOD DIRECTOR	1.00	X						0.	0.	0.
(10) GERTRUDE STEWART/MARIA PIERCE DIRECTOR	1.00	X						0.	0.	0.
(11) SHARON TOPPINO DIRECTOR	1.00	X						0.	0.	0.
(12) ALAN ECKSTEIN DIRECTOR	1.00	X						0.	0.	0.
(13) PAMELA LINDNER DIRECTOR	1.00	X						0.	0.	0.
(14) JULIO TORRADO DIRECTOR	1.00	X						0.	0.	0.
(15) DOUGLAS BLOMBERG FORMER CEO	40.00			X				119,952.	0.	24,774.



**Part VIII** Statement of Revenue

Check if Schedule O contains a response or note to any line in this Part VIII

		(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512-514
<b>Contributions, Gifts, Grants and Other Similar Amounts</b>	1 a Federated campaigns	1a			
	b Membership dues	1b			
	c Fundraising events	1c 86,285.			
	d Related organizations	1d			
	e Government grants (contributions)	1e 4,340,937.			
	f All other contributions, gifts, grants, and similar amounts not included above	1f 162,669.			
	g Noncash contributions included in lines 1a-1f \$	55,105.			
	<b>h Total. Add lines 1a-1f</b>	4,589,891.			
<b>Program Service Revenue</b>	2 a CDC FREES	Business Code 624100	657,892.	657,892.	
	b COMMUNITY BASED CARE SERVICES	624100	38,452.	38,452.	
	c STRENGTHENING FAMILIES PREVENTION	624100	445.	445.	
	d				
	e				
	f All other program service revenue				
	<b>g Total. Add lines 2a-2f</b>	696,789.			
	<b>Other Revenue</b>	3 Investment income (including dividends, interest, and other similar amounts)		50,610.	
4 Income from investment of tax-exempt bond proceeds					
5 Royalties					
6 a Gross rents		(i) Real 52,028.			
b Less: rental expenses		0.			
c Rental income or (loss)		52,028.			
d Net rental income or (loss)			52,028.		52,028.
7 a Gross amount from sales of assets other than inventory		(i) Securities (ii) Other			
b Less: cost or other basis and sales expenses			140,743.		
c Gain or (loss)			140,743.		
d Net gain or (loss)			140,743.		140,743.
8 a Gross income from fundraising events (not including \$ 86,285. of contributions reported on line 1c). See Part IV, line 18		a 74,430.			
b Less: direct expenses		b 99,734.			
c Net income or (loss) from fundraising events			25,304.		25,304.
9 a Gross income from gaming activities. See Part IV, line 19		a			
b Less: direct expenses		b			
c Net income or (loss) from gaming activities					
10 a Gross sales of inventory, less returns and allowances		a			
b Less: cost of goods sold		b			
c Net income or (loss) from sales of inventory					
<b>Miscellaneous Revenue</b>		<b>Business Code</b>			
11 a MISCELLANEOUS INCOME	624100	105,451.		105,451.	
b					
c					
d All other revenue					
<b>e Total. Add lines 11a-11d</b>		105,451.			
<b>12 Total revenue. See instructions.</b>		5,328,722.	696,789.	0.	42,042.

332009  
10-29-13

**Part IX Statement of Functional Expenses**

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to governments and organizations in the United States. See Part IV, line 21	632,906.	632,906.		
2 Grants and other assistance to individuals in the United States. See Part IV, line 22	232,094.	232,094.		
3 Grants and other assistance to governments, organizations, and individuals outside the United States. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	141,592.	99,114.	42,478.	
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	2,623,508.	1,883,010.	736,350.	4,148.
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)	83,052.	61,924.	21,003.	125.
9 Other employee benefits	397,804.	296,143.	101,078.	583.
10 Payroll taxes	200,438.	148,780.	51,027.	631.
11 Fees for services (non-employees):				
a Management				
b Legal				
c Accounting				
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Sch O.)	120,235.	80,787.	37,768.	1,680.
12 Advertising and promotion				
13 Office expenses	95,858.	45,922.	49,153.	783.
14 Information technology				
15 Royalties				
16 Occupancy	339,033.	75,359.	263,674.	
17 Travel	113,137.	107,887.	5,250.	
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings				
20 Interest	30,496.		30,496.	
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	211,087.	72,295.	138,792.	
23 Insurance	37,804.	7,086.	30,718.	
24 Other expenses. Itemize expenses not covered above. (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a PROGRAM EXPENSES	325,773.	279,174.	46,599.	0.
b OTHER EXPENSES	66,791.	17,508.	47,281.	2,002.
c STAFFING EXPENSES	61,613.	54,673.	6,940.	0.
d FACILITY AND ADMINISTRATION	0.	1,416,630.	-1,416,630.	
e All other expenses				
25 Total functional expenses. Add lines 1 through 24e	5,713,221.	5,511,292.	191,977.	9,952.
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation.				

Check here

If following SOP 98-2 (ASC 958-720)

**Part X Balance Sheet**

Check if Schedule O contains a response or note to any line in this Part X

		(A) Beginning of year		(B) End of year
<b>Assets</b>	1 Cash - non-interest-bearing	2,826,059.	1	1,850,722.
	2 Savings and temporary cash investments	314,269.	2	485,009.
	3 Pledges and grants receivable, net	1,591,677.	3	2,282,788.
	4 Accounts receivable, net	66,530.	4	42,372.
	5 Loans and other receivables from current and former officers, directors, trustees, key employees, and highest compensated employees. Complete Part II of Schedule L		5	
	6 Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), persons described in section 4958(c)(3)(B), and contributing employers and sponsoring organizations of section 501(c)(9) voluntary employees beneficiary organizations (see instr). Complete Part II of Sch L		6	
	7 Notes and loans receivable, net		7	
	8 Inventories for sale or use		8	
	9 Prepaid expenses and deferred charges	119,213.	9	104,607.
	10a Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	10a 5,725,353.		
	b Less: accumulated depreciation	10b 1,656,522.	10c	4,068,831.
	11 Investments - publicly traded securities		11	
	12 Investments - other securities. See Part IV, line 11		12	
	13 Investments - program-related. See Part IV, line 11		13	
	14 Intangible assets		14	
	15 Other assets. See Part IV, line 11		15	
16 <b>Total assets.</b> Add lines 1 through 15 (must equal line 34)	8,219,307.	16	8,834,329.	
<b>Liabilities</b>	17 Accounts payable and accrued expenses	440,508.	17	453,982.
	18 Grants payable		18	
	19 Deferred revenue		19	
	20 Tax-exempt bond liabilities	76,375.	20	55,457.
	21 Escrow or custodial account liability. Complete Part IV of Schedule D		21	
	22 Loans and other payables to current and former officers, directors, trustees, key employees, highest compensated employees, and disqualified persons. Complete Part II of Schedule L		22	
	23 Secured mortgages and notes payable to unrelated third parties	460,324.	23	437,624.
	24 Unsecured notes and loans payable to unrelated third parties		24	
	25 Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D		25	
	26 <b>Total liabilities.</b> Add lines 17 through 25	977,207.	26	947,063.
<b>Net Assets or Fund Balances</b>	Organizations that follow SFAS 117 (ASC 958), check here <input checked="" type="checkbox"/> and complete lines 27 through 29, and lines 33 and 34.			
	27 Unrestricted net assets	6,061,816.	27	5,700,185.
	28 Temporarily restricted net assets	1,050,348.	28	2,057,145.
	29 Permanently restricted net assets	129,936.	29	129,936.
	Organizations that do not follow SFAS 117 (ASC 958), check here <input type="checkbox"/> and complete lines 30 through 34.			
	30 Capital stock or trust principal, or current funds		30	
	31 Paid-in or capital surplus, or land, building, or equipment fund		31	
	32 Retained earnings, endowment, accumulated income, or other funds		32	
33 Total net assets or fund balances	7,242,100.	33	7,887,266.	
34 <b>Total liabilities and net assets/fund balances</b>	8,219,307.	34	8,834,329.	

Form 990 (2013)

**Part XI Reconciliation of Net Assets**

Check if Schedule O contains a response or note to any line in this Part XI

1	Total revenue (must equal Part VIII, column (A), line 12)	1	5,328,722.
2	Total expenses (must equal Part IX, column (A), line 25)	2	5,713,221.
3	Revenue less expenses. Subtract line 2 from line 1	3	-384,499.
4	Net assets or fund balances at beginning of year (must equal Part X, line 33, column (A))	4	7,242,100.
5	Net unrealized gains (losses) on investments	5	
6	Donated services and use of facilities	6	1,029,665.
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain in Schedule O)	9	0.
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 33, column (B))	10	7,887,266.

**Part XII Financial Statements and Reporting**

Check if Schedule O contains a response or note to any line in this Part XII

		Yes	No
1	Accounting method used to prepare the Form 990: Cash <input type="checkbox"/> <b>X</b> Accrual Other _____ If the organization changed its method of accounting from a prior year or checked "Other," explain in Schedule O.		
2a	Were the organization's financial statements compiled or reviewed by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both:		<b>X</b>
	Separate basis Consolidated basis Both consolidated and separate basis		
2b	Were the organization's financial statements audited by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both:	<b>X</b>	
	<b>X</b> Separate basis Consolidated basis Both consolidated and separate basis		
2c	If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? If the organization changed either its oversight process or selection process during the tax year, explain in Schedule O.	<b>X</b>	
3a	As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?	<b>X</b>	
3b	If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits	<b>X</b>	

Form 990 (2013)

10451203 796933 078-17922000 2013.05020 WESLEY HOUSE FAMILY SERVICE 078-0JN3

**Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)**

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

**Section A. Public Support**

Calendar year (or fiscal year beginning in) ▶	(a) 2009	(b) 2010	(c) 2011	(d) 2012	(e) 2013	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")	9,508,130.	9,694,269.	9,087,466.	8,760,211.	4,589,891.	41,639,967.
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 <b>Total.</b> Add lines 1 through 3	9,508,130.	9,694,269.	9,087,466.	8,760,211.	4,589,891.	41,639,967.
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6 <b>Public support.</b> Subtract line 5 from line 4.						41,639,967.

**Section B. Total Support**

Calendar year (or fiscal year beginning in) ▶	(a) 2009	(b) 2010	(c) 2011	(d) 2012	(e) 2013	(f) Total
7 Amounts from line 4	9,508,130.	9,694,269.	9,087,466.	8,760,211.	4,589,891.	41,639,967.
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources	29,326.	24,882.	54,226.	110,072.	102,638.	321,144.
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.)	97,006.	107,470.	101,595.	42,596.	105,451.	454,118.
11 <b>Total support.</b> Add lines 7 through 10						42,415,229.
12 Gross receipts from related activities, etc. (see instructions)					12	5,372,214.

13 **First five years.** If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and **stop here** ▶

**Section C. Computation of Public Support Percentage**

14 Public support percentage for 2013 (line 6, column (f) divided by line 11, column (f))	14	98.17	%
15 Public support percentage from 2012 Schedule A, Part II, line 14	15	98.81	%
16a <b>33 1/3% support test - 2013.</b> If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and <b>stop here.</b> The organization qualifies as a publicly supported organization ▶ <b>X</b>			
b <b>33 1/3% support test - 2012.</b> If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and <b>stop here.</b> The organization qualifies as a publicly supported organization ▶			
17a <b>10% -facts-and-circumstances test - 2013.</b> If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and <b>stop here.</b> Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization ▶			
b <b>10% -facts-and-circumstances test - 2012.</b> If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and <b>stop here.</b> Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization ▶			
18 <b>Private foundation.</b> If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions ▶			

Schedule A (Form 990 or 990-EZ) 2013

**Part III Support Schedule for Organizations Described in Section 509(a)(2)**

(Complete only if you checked the box on line 9 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

**Section A. Public Support**

Calendar year (or fiscal year beginning in) ►	(a) 2009	(b) 2010	(c) 2011	(d) 2012	(e) 2013	(f) Total
<b>1</b> Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
<b>2</b> Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
<b>3</b> Gross receipts from activities that are not an unrelated trade or business under section 513						
<b>4</b> Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
<b>5</b> The value of services or facilities furnished by a governmental unit to the organization without charge						
<b>6 Total.</b> Add lines 1 through 5						
<b>7a</b> Amounts included on lines 1, 2, and 3 received from disqualified persons						
<b>b</b> Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
<b>c</b> Add lines 7a and 7b						
<b>8 Public support.</b> (Subtract line 7c from line 6.)						

**Section B. Total Support**

Calendar year (or fiscal year beginning in) ►	(a) 2009	(b) 2010	(c) 2011	(d) 2012	(e) 2013	(f) Total
<b>9</b> Amounts from line 6						
<b>10a</b> Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
<b>b</b> Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
<b>c</b> Add lines 10a and 10b						
<b>11</b> Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
<b>12</b> Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.)						
<b>13 Total support.</b> (Add lines 9, 10c, 11, and 12.)						
<b>14 First five years.</b> If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and <b>stop here</b> ►						

**Section C. Computation of Public Support Percentage**

<b>15</b> Public support percentage for 2013 (line 8, column (f) divided by line 13, column (f))	<b>15</b>	%
<b>16</b> Public support percentage from 2012 Schedule A, Part III, line 15	<b>16</b>	%

**Section D. Computation of Investment Income Percentage**

<b>17</b> Investment income percentage for 2013 (line 10c, column (f) divided by line 13, column (f))	<b>17</b>	%
<b>18</b> Investment income percentage from 2012 Schedule A, Part III, line 17	<b>18</b>	%
<b>19a 33 1/3% support tests - 2013.</b> If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and <b>stop here</b> . The organization qualifies as a publicly supported organization ►		
<b>b 33 1/3% support tests - 2012.</b> If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and <b>stop here</b> . The organization qualifies as a publicly supported organization ►		
<b>20 Private foundation.</b> If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions ►		

## Part IV

**Part IV Supplemental Information.** Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; and Part III, line 12.

Also complete this part for any additional information. (See instructions).

**Schedule B**

(Form 990, 990-EZ, or 990-PF)

Department of the Treasury  
Internal Revenue Service

**Schedule of Contributors**

▶ Attach to Form 990, Form 990-EZ, or Form 990-PF.  
▶ Information about Schedule B (Form 990, 990-EZ, or 990-PF) and  
its instructions is at [www.irs.gov/form990](http://www.irs.gov/form990).

OMB No. 1545-0047

**2013**

Name of the organization

WESLEY HOUSE FAMILY SERVICES, INC.

Employer identification number

59-0624461

Organization type (check one):

Filers of:

Section:

Form 990 or 990-EZ

☒ 501(c)( 3 ) (enter number) organization

4947(a)(1) nonexempt charitable trust **not** treated as a private foundation

527 political organization

Form 990-PF

501(c)(3) exempt private foundation

4947(a)(1) nonexempt charitable trust treated as a private foundation

501(c)(3) taxable private foundation

Check if your organization is covered by the **General Rule** or a **Special Rule**.

**Note.** Only a section 501(c)(7), (8), or (10) organization can check boxes for both the General Rule and a Special Rule. See instructions.

**General Rule**

For an organization filing Form 990, 990-EZ, or 990-PF that received, during the year, \$5,000 or more (in money or property) from any one contributor. Complete Parts I and II.

**Special Rules**

☒ For a section 501(c)(3) organization filing Form 990 or 990-EZ that met the 33 1/3% support test of the regulations under sections 509(a)(1) and 170(b)(1)(A)(vi) and received from any one contributor, during the year, a contribution of the greater of (1) \$5,000 or (2) 2% of the amount on (i) Form 990, Part VIII, line 1h, or (ii) Form 990-EZ, line 1. Complete Parts I and II.

For a section 501(c)(7), (8), or (10) organization filing Form 990 or 990-EZ that received from any one contributor, during the year, total contributions of more than \$1,000 for use *exclusively* for religious, charitable, scientific, literary, or educational purposes, or the prevention of cruelty to children or animals. Complete Parts I, II, and III.

For a section 501(c)(7), (8), or (10) organization filing Form 990 or 990-EZ that received from any one contributor, during the year, contributions for use *exclusively* for religious, charitable, etc., purposes, but these contributions did not total to more than \$1,000. If this box is checked, enter here the total contributions that were received during the year for an *exclusively* religious, charitable, etc., purpose. Do not complete any of the parts unless the **General Rule** applies to this organization because it received *nonexclusively* religious, charitable, etc., contributions of \$5,000 or more during the year

▶ \$ \_\_\_\_\_

**Caution.** An organization that is not covered by the General Rule and/or the Special Rules does not file Schedule B (Form 990, 990-EZ, or 990-PF), but it **must** answer "No" on Part IV, line 2, of its Form 990; or check the box on line H of its Form 990-EZ or on its Form 990-PF, Part I, line 2, to certify that it does not meet the filing requirements of Schedule B (Form 990, 990-EZ, or 990-PF).

**LHA For Paperwork Reduction Act Notice, see the Instructions for Form 990, 990-EZ, or 990-PF. Schedule B (Form 990, 990-EZ, or 990-PF) (2013)**

Name of organization

Employer identification number

**WESLEY HOUSE FAMILY SERVICES, INC.****59-0624461****Part I Contributors** (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
1		\$ 214,200.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
2		\$ 3,905,335.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
3		\$ 146,724.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)

Name of organization

Employer identification number

WESLEY HOUSE FAMILY SERVICES, INC.

59-0624461

**Part II Noncash Property** (see instructions). Use duplicate copies of Part II if additional space is needed.

(a) No. from Part I	(b) Description of noncash property given	(c) FMV (or estimate) (see instructions)	(d) Date received
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	

Name of organization

Employer identification number

WESLEY HOUSE FAMILY SERVICES, INC.

59-0624461

**Part III** Exclusively religious, charitable, etc., individual contributions to section 501(c)(7), (8), or (10) organizations that total more than \$1,000 for the year. Complete columns (a) through (e) and the following line entry. For organizations completing Part III, enter the total of exclusively religious, charitable, etc., contributions of \$1,000 or less for the year. (Enter this information once.) ▶ \$

Use duplicate copies of Part III if additional space is needed.

(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held
	(e) Transfer of gift		
	Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee
	(e) Transfer of gift		
	Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee
	(e) Transfer of gift		
	Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee
	(e) Transfer of gift		
	Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee
	(e) Transfer of gift		
	Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee

**SCHEDULE D**  
(Form 990)

Department of the Treasury  
Internal Revenue Service

**Supplemental Financial Statements**

▶ Complete if the organization answered "Yes," to Form 990, Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.  
▶ Attach to Form 990.

▶ Information about Schedule D (Form 990) and its instructions is at [www.irs.gov/form990](http://www.irs.gov/form990).

OMB No. 1545-0047

**2013**

Open to Public Inspection

Name of the organization

WESLEY HOUSE FAMILY SERVICES, INC.

Employer identification number  
59-0624461

**Part I**

**Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts.** Complete if the organization answered "Yes" to Form 990, Part IV, line 6.

	(a) Donor advised funds	(b) Funds and other accounts
1 Total number at end of year		
2 Aggregate contributions to (during year)		
3 Aggregate grants from (during year)		
4 Aggregate value at end of year		
5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control?		Yes No
6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit?		Yes No

**Part II**

**Conservation Easements.** Complete if the organization answered "Yes" to Form 990, Part IV, line 7.

1 Purpose(s) of conservation easements held by the organization (check all that apply).

Preservation of land for public use (e.g., recreation or education)	Preservation of an historically important land area
Protection of natural habitat	Preservation of a certified historic structure
Preservation of open space	

2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year.

	Held at the End of the Tax Year
a Total number of conservation easements	2a
b Total acreage restricted by conservation easements	2b
c Number of conservation easements on a certified historic structure included in (a)	2c
d Number of conservation easements included in (c) acquired after 8/17/06, and not on a historic structure listed in the National Register	2d

3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year ▶

4 Number of states where property subject to conservation easement is located ▶

5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds? Yes No

6 Staff and volunteer hours devoted to monitoring, inspecting, and enforcing conservation easements during the year ▶

7 Amount of expenses incurred in monitoring, inspecting, and enforcing conservation easements during the year ▶ \$

8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)? Yes No

9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement, and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.

**Part III**

**Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets.** Complete if the organization answered "Yes" to Form 990, Part IV, line 8.

1a If the organization elected, as permitted under SFAS 116 (ASC 958), not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide, in Part XIII, the text of the footnote to its financial statements that describes these items.

b If the organization elected, as permitted under SFAS 116 (ASC 958), to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items:

(i) Revenues included in Form 990, Part VIII, line 1	▶ \$
(ii) Assets included in Form 990, Part X	▶ \$

2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under SFAS 116 (ASC 958) relating to these items:

a Revenues included in Form 990, Part VIII, line 1	▶ \$
b Assets included in Form 990, Part X	▶ \$